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Works Progress Administration
Division of Women's and Professional Projects
-Historical Records Survey of Indiana

A GUIDE TO THE COUNTY ARCHIVES OF INDIANA

Volume 84

VIGO COUNTY

W. P. A.

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PREFACE

The Guide to the County Archives of Indiana, of which this volume for Vigo County constitutes a part, was prepared for the primary purpose of furnishing officials, students of history, and the citizens of the community with a convenient tool for their use in consulting the county records. It is also hoped the information contained in these volumes will encourage the public in general to take a greater interest in better measures. It is hoped the information presented herein concerning the present housing and care of records and accommodations for persons, who may wish to consult them, will prove to have value for officials and the general citizenry.

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The inventory of records was made during the period March 9 to June 25, 1956, under supervision of S. J. Kagan, State Director; Katherine Smith, District Supervisor; and Marion Arvin, District Research Editor. The field workers were John Mason, Johanna Newton, Isaac McIntosh, Hershel Anderson, and Eugene Trinosky, all of Terre Haute. Cooperation was given by the county and Works Progress Administration officials to make this survey successful.

It is the intention of the editors to present a complete, concise picture of the records in bibliographical form. The inventory is preceded with a number of introductory sections to enlighten the reader concerning facts forming the basis for the records. The entries of the inventory are carried in consecutive numbering for the entire county, while departments are arranged in alphabetical order. Where it is applicable natural groupings under a subject heading are made within the office. A cross reference index following the inventory is intended to help the reader locate records with the least effort.

S. J. KAGAN

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HISTORY

Vigo County is situated in the western tier of counties near the center of the State. It is bounded on the north by Vermillion and Parke Counties, on the west by Clay County, on the south by Sullivan County, and on the west by the State of Illinois. It has an area of about 400 square miles.

The territory now included in Vigo County has been under the flags of four nations. The first vague claims of white men to this region were those of the then powerful Spaniards. The territory was ceded to the English by the Sachems of the Five Nations on July 13, 1701. The French ignored this cession to the British, and made forcible claims of their own, which in 1756 were part and parcel of the colonial contention that resulted in the French and Indian War. At the conclusion of this war, by which the French gave up forever their claim on the northwest, the English attempted to strengthen their position by inciting the Indians against the colonists scattered throughout the northwest. General George Rogers Clark swept the Indians out of the territory, and the American claim to these lands was allowed by the treaty of Paris.

The British under Lieutenant Henry Hamilton retook Vincennes on December 15, 1778. At this crisis in colonial affairs, Colonel Francis Vigo, for whom the county was named, came forward with money and information concerning the strength of the British forces at Vincennes which enabled General Clark to recapture the fort on February 24, 1779.

Francis Vigo was born at Mondovi, Sardinia, in the year 1740. While a young man he joined the Spanish army and was sent to Havana, and later on to

New Orleans. Realizing that there were great opportunities for wealth in the fur trade, he resigned from the army, and started on his career as a trader up the Mississippi. As a fur trader he became known throughout the middlewestern country, and the "Spanish Merchant", as he was called, won a lasting place in the affections of the Indians because of his honesty and fair dealing. He died at Vincennes March 22, 1836, at the age of 96.

In September, 1811, General William Henry Harrison advanced up the Wabash River, and built a fort, selecting a site on the east bank, one mile above the present city of Terre Haute. This guarded the river approach to Vincennes, some sixty miles below. At this time Fort Harrison, as it was called, was commanded by Captain Zachary Taylor, afterward President of the United States.

Vigo County was created out of lands comprising Sullivan County, by an act of the Legislature approved January 21, 1818. The county was then much larger than it is now, including much of what is now Clay County.

Its first boundaries were: "Beginning at a point on the Wabash river, where the section line between fractions fourteen and twenty-three, in range eleven west, township ten north struck the same; thence east with said line, to where it intersects the range line dividing ranges six and seven west, township ten north; thence north with said range line, to the Indian boundary; thence with said boundary to the division line between the State of Indiana and the Illinois Territory; thence south with said line to where it strikes the Wabash river; thence down said river to the place of beginning." (Laws of Indiana, 1817-18 Special, p. 34).

Other territory was added to Vigo County the next year, by an act of January 1, 1819. "Beginning on the Wabash river at the southwest corner of

said county of Vigo on the said river Wabash, thence with the meanders of the same, to where the township line dividing towns nine and ten intersects the Wabash, thence east with the said line to the range line dividing ranges six and seven then north with said line between ranges six and seven to the southeast corner of Vigo County." (Laws of Indiana, 1810-19, p. 107).

Two years later the northern part of the county was transferred to Parke County, by act of January 9, 1821: "Beginning at the line dividing the States of Indiana and Illinois, where the line between townships thirteen and fourteen north intersects the same, thence east to the line dividing ranges six and seven west, of the second principal meridian," was transferred to Parke County." (Laws of Indiana, 1820-21, p. 65).

Another portion was taken from Vigo County by act of December 31, 1821, and given to Putnam County upon its formation, but this territory was restored to Vigo within a year, by act of December 21, 1822. (Laws of Indiana, 1821-22, p. 65; 1822-23, pp. 5-6).

When Clay County was created, ^{of} All that part of Vigo County between the line dividing ranges 6 and 7 west of the second principal meridian, and a line beginning at the northeast corner of section 5, township 13 north, range 7 west, running thence south 6 miles, west 2 miles, and south 18 miles to the Vigo-Sullivan boundary line, was transferred to Clay County. (Laws of Indiana, 1825-, p. 17).

From that time the boundaries of Vigo County have remained unaltered. Elihu Stout, John Allen, Charles Scott, James D. Jones and Marstin C. Clark were appointed to select a county seat and organize the first government of Vigo County. Terre Haute was made the county seat.

The original ground on which Terre Haute stands was entered and bought by Joseph Mitchell, ^{on} September 19, 1816. He sold it to the Terre Haute Land

Company, which employed William Hoggatt and James Boord to select and lay out a town site. Terre Haute was the logical name for the new town, since the French trappers had called the bluffs along the river by that name, which meant "high ground."

The town and the territory surrounding it attracted settlers immediately. From the land records of the county it can be ascertained that whites had settled there as early as 1816. Abraham Tourttlot, Eliakin Crosby, Corey Marcellus, Thomas H. Clarke, Charles and Thomas Bullitt, Hyacinth LaSalle, John Owens, Caleb Crawford and Jacob Lane, as well as many others too numerous to mention, had the honor of being the first citizens of Vigo County.

The county was divided into road districts, and a supervisor and constable were appointed for each. Ellis Jones, Elisha Bentley, and William Walker were chosen to lay out a system of roads throughout the county. Moses Hoggatt, Elisha U. Brown, and John Vannoss were inspectors of the first election, held in April 1816.

At this election, John Hamilton, Isaac Lambert, and Ezra Jones were elected Commissioners; Lucius H. Scott, Sheriff; James Barnes and Moses Hoggatt, associate judges; and Alexander Barnes, Coroner. Thomas H. Blake was appointed presiding judge by Governor Jonathan Jennings. The Treasurer was Andrew Brooks; the Auditor, Charles T. Noble; and the Clerk and Recorder, Curtis Gilbert. The Prosecuting Attorney was Nathaniel Huntington.

There are twelve townships in Vigo County: Fayette, Harrison, Honey Creek, Linton, Lost Creek, Novins, Otter Creek, Pierson, Prairie Creek, Prairieton, Riley, and Sugar Creek. The incorporated cities and towns are: Terre Haute, Seeleyville, and West Terre Haute.

The first courts were held in the homes of various citizens. In 1818 and 1819 the homes of Truman Blackburn and Henry Redford served this purpose.

The grand and petit juries used a room in the home of Dr. Charles D. McDevitt. It was six years before the first courthouse was completely finished, due to misunderstandings and controversies between the contractors and the Commissioners. The Commissioners first met in the building in August, 1824. It was built of brick, and was used for 43 years--until 1866.

It became apparent to the authorities that more room was needed for offices and more safety was required for county records. Bids were received on March 27, 1865 for the construction of the second courthouse, and on March 28, 1866, the contract was let.

The cornerstone of the third and present courthouse was laid on August 28, 1884, with imposing ceremonies, and an address by Daniel W. Voorhees. At the time there were few buildings that excelled this one in beauty of finish, and architectural proportions and effects. The dimensions of the building are 226 x 277 x 88; the top of the dome stands 196 feet above the street. On the main floor are the principal offices, and two large court rooms occupy the second floor.

GOVERNMENTAL ORGANIZATION AND RECORDS SYSTEM

The county serves as a unit for the maintenance of peace through the Sheriff; the administration of justice through the judicial circuit; the administration of welfare work through hospitals, infirmaries and poor relief systems; the administration of public works, such as highways, buildings, and drainage systems; the imposition and collection of taxes; the holding of elections; the administration, to a limited degree, of education; and the enforcement of State laws and decrees.

The General Assembly conferred upon the Vigo County Board of Commissioners powers of a local administrative character (1 Indiana Rev. Stat., 1852, Ch. 20, Sec. 1). A Board of Finance has jurisdiction over financial matters (Acts 1907; Burns 61-306 [12616]). The elective board, County Council (Acts 1899; Burns 26-502 [5633]), has powers of administrative character on budget and tax levy matters. As a protection to the taxpayers of the county, the Board of Review was established and re-established (Acts 1891; Acts 1919, Burns 64-122 [14205]) to review and correct assessments; and later followed the formation of the Board of Tax Adjustments (Acts 1933; Burns 64-304). In 1936, the General Assembly established the Vigo County Board of Public Welfare (Acts 1936, Special Session, Burns 52-1117) with jurisdiction over all matters of a charitable character.

The constitution provides that the State shall, from time to time, be divided into judicial circuits and a Judge and Prosecuting Attorney elected for each circuit (Indiana Const., Art. 7, Sec. 11). The forty-third circuit, Vigo County, was established in 1883 (Acts 1883; Burns 4-332 [1405]). As overflow courts to the circuit, two Superior Courts were established, one in

1881 and ended in 1919 (Acts 1881; Burns 4-2101; Acts 1919; Burns 4-2301).

The constitution directs that there shall be elected by the people, at the time of holding general elections, a Clerk of the Circuit Court, Auditor, Recorder, Treasurer, Sheriff, Coroner, and Surveyor (Indiana Const., Art. 6, Sec. 2); and that such other county officers, as may be necessary, shall be elected and appointed in such manner as may be prescribed by law (Indiana Const., Art. 6, Sec. 3). In 1899, the General Assembly prescribed the appointive office of Health Commissioner (Acts 1898; Burns 26-501 [5862]) to protect and administer to the health of the people of Vigo County; in 1919, the elective office of Assessor (Acts 1919; Burns 64-1101 [14200]) to supervise assessment of property; in 1923, the appointive office of Agricultural Agent (Acts 1923; Burns 28-4011) to further agricultural progress in the county; in 1931, the appointive office of Home Demonstration Agent (Acts 1931; Burns 29-5627) to further the training and development of efficient work in the home; in 1933, the appointive office of Highway Supervisor (Acts 1933; Burns 36-1110) to supervise construction and repair of Vigo County roads.

The administration of education in Vigo County (outside of municipal corporations) is under the jurisdiction of the County Board of Education and the County Superintendent of Schools (Acts 1889, 1911, 1913, and 1927; Burns 29-702 [6507]).

Between the adoption of the Constitution of 1816 and the Constitution of 1851, practically no changes were made in the form of government in Vigo County. Following this period to the present time, changes were mainly enlargements of the government, such as creation of the above offices. The establishment of each of these offices caused the beginning of separate records



as prescribed by the General Assembly under the provisions for each respective office.

As each office was created, the General Assembly prescribed the type of records which should be kept, in many cases listing the particular form of the page. Vigo County was allowed its own form of accounting until, in 1909, the legislature established the State Board of Accounts which formulates, prescribes, and installs a system of accounting and reporting which is uniform for every public office of the same class (Acts 1909; Burns 60-202 /12637/). Under this law, some of the records were combined to eliminate separation, duplication, and overlapping. The law also permits the use of bound looseleaf records in almost all cases where the records are typed. The quality of the paper and ink, binding and rebinding practices are left to the judgment of the Board of County Commissioners, except that a good quality is asked.

Whenever it may be necessary for the preservation of the records for any office of Vigo County from mutilation, the Board of County Commissioners issues an order directing the officer in charge to copy and transcribe the records for preservation (Acts 1877; Burns 26-204 /6093/). Such records so transcribed have the force and effect of the original record (Acts 1877; Burns 26-635 /6094/).



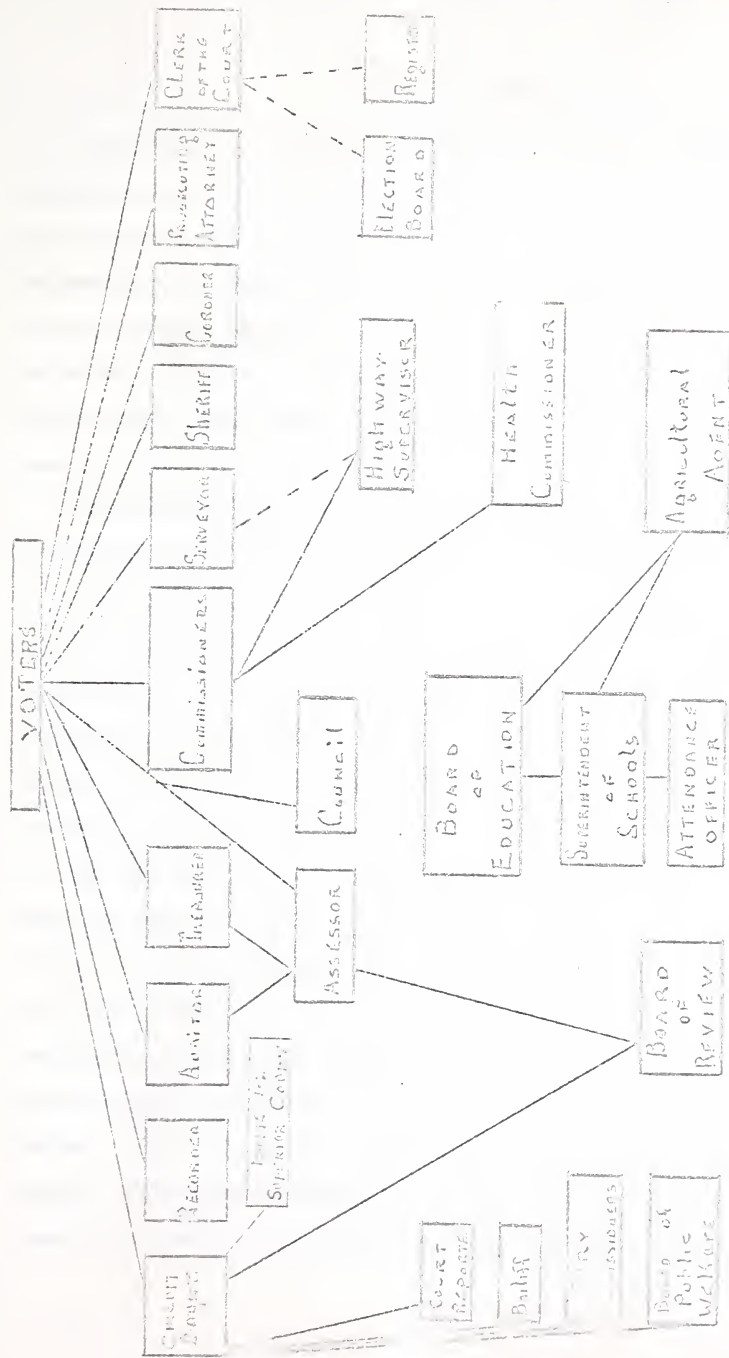


CHART OF COUNTY GOVERNMENT ORGANIZATION — INDIANA

HOUSING OF PUBLIC RECORDS

The Vigo County courthouse, constructed in 1884, of Bedford Limestone, measures 277' by 226' by 38', allowing 5,503,976 cubic feet in space. The building houses the offices of Assessor, Highway Supervisor, and Surveyor on the first floor; Auditor, Clerk, Commissioners, Recorder, Sheriff, and Treasurer on the second floor; Superintendent of Schools on the fourth floor; and two storage record rooms in the attic. The building is 80% fireproof, housing only 10% of the records in fireproof vaults.

The Agricultural Agent's bureau, located on the third floor, measures 18' by 10 $\frac{1}{2}$ ' by 12', with four doors 9' by 3 $\frac{1}{2}$ ', and two windows 4' by 4'. The floor is tile, ceiling and walls, painted metal and plaster, all in good condition. The ventilation and atmospheric conditions are good, and it is clean and dry. Filing cabinets provide 20' of boxes containing unbound materials. There is ample space for expansion. Two desks, and four chairs provide good accommodations to users. All of the bureau's records are housed here.

The Assessor's bureau, located in the northwest corner of the first floor, measures 26' by 18' by 12', with one door 7' by 3 $\frac{1}{2}$ ', two windows 7' by 4', and one double window 7' by 6'. The floor is concrete, ceiling and walls, plaster, all in good condition. The ventilation and atmospheric conditions are good, with no dust, soot, or dampness. Along the south wall, there are 500' of wood shelving, all of which are occupied with bound volumes, while filing cabinets provide 10' of boxes 24" and 12" deep, occupied with unbound materials. It is not crowded, allowing plenty of space for expansion. Two desks, two tables, and nine chairs provide good

accommodations to users. Approximately 5% of the Bureau's records are housed here, while 90% are in the east attic record room, and 5% are stored in the west attic record room.

The Auditor's bureau, located in the southeast corner of the second floor, comprises a main office, private office and record room. The main office 48' by 24' by 20', with two double doors 10' by 6', one door 10' by 3', and six windows 8' by 6 $\frac{2}{3}$ ' by 4'. The floor is tile, ceiling and walls, plaster, all in good condition. The ventilation and atmospheric conditions are good, with no dust, soot, or dampness. Along the north, east and west walls, and under a counter, there are 296' of steel shelving, of which 103' are occupied with bound volumes, while filing cabinets provide 119' of boxes 9" deep. It is not crowded, allowing plenty of space for expansion with new shelving. Four tables, two counters, a roll-top desk, and ten chairs provide good accommodations to users. Approximately 60% of the bureau's records are housed here, while 10% are in the Auditor's private office, 20% are in the record rooms adjoining the private office, and 20% are stored in the east attic record room. The private office measures 20' by 10 $\frac{1}{2}$ ' by 10', with two doors 7' by 3 $\frac{1}{2}$ ', and one window 2' by 2'. The floor is cement, ceiling and walls, concrete covered with plaster, all in good condition. The ventilation and atmospheric conditions are good, and it is clean and dry. Filing cabinets provide 32' of boxes 14" deep, containing unbound materials. One table, and two chairs provide good accommodations to users. Approximately 10% of the bureau's records are housed here. The record room measures 26' by 19' by 20', with two doors 10' by 3 $\frac{1}{3}$ ', and two windows 12 $\frac{1}{2}$ ' by 5'. The floor is cement, ceiling and walls, plaster, all in good condition. The ventilation and

atmospheric conditions are good, and it is clean and dry. Located in the southwest corner of the room, there are 145' of wood shelving, of which 43' are occupied with bound volumes, while filing cabinets provide 34' of boxes 10" deep, containing unbound materials. It is not crowded, allowing plenty of space for expansion. Eleven tables, one desk, and six chairs afford good accommodations to users. Approximately 10% of the bureau's records are housed here.

The Clerk's bureau, located in the northwest corner of the second floor, comprises a main and private office, record room, and registration room. The main office measures 43' by 24 $\frac{1}{2}$ ' by 20', with four doors 10' by 3'5", and six windows 10' by 3 1/3'. The floor is concrete, ceiling and walls, painted plaster, over brick, all in good condition. The ventilation and atmospheric conditions are good, and it is clean and dry. There are 811' of steel shelving, of which 766 $\frac{1}{2}$ ' are occupied with bound volumes, while filing cabinets provide 41 $\frac{1}{2}$ ' of boxes 10 $\frac{1}{2}$ " deep, containing unbound materials. It is not crowded, allowing ample space for expansion. Nine desks, one counter, and twelve chairs afford good accommodations to users. Approximately 30% of the bureau's records are housed here, while 5% are in private office, 5% are in record room, 5% in registration room, 50% in attic east room, and 5% in attic west room. The private office measures 14' by 10' by 14', with one door 6' by 3', and three windows 9' by 3'. The floor is concrete, painted brick and concrete ceiling and walls, all in good condition. Two filing cabinets provide 1' of bound volumes. There is ample space for expansion as the room is not crowded. One desk, and three chairs afford good accommodations to users. Approximately 5% of the bureau's records are housed here. The record room measures 22' by 17' by 20', with two doors

10' by 5'5", and one double window 12' by 6'. The floor is cement, covered with felt, ceiling and walls, plaster, all in good condition. The ventilation and atmospheric conditions are good, and it is clean and dry. Located along each wall, and in center of the room, there are 247½' of steel shelving, all of which are occupied with bound volumes, while filing cabinets provide 150' of boxes 10½" deep, containing unbound materials. It is not crowded, allowing plenty of space for expansion with new shelving. One table, and six chairs afford fair accommodations to users. Approximately 5% of the bureau's records are housed here. The registration room measures 37' by 26' by 20', with two doors 10' by 6', and two windows 12' by 6'. The floor is cement, covered with felt, ceiling and walls, plaster, all in good condition. The ventilation and atmospheric conditions are good, and it is clean and dry. Along the walls, and under a counter, there are 138' of steel shelving, all of which are occupied with bound volumes, while a safe provides 184' of boxes 12" deep, containing unbound materials. It is not crowded, allowing plenty of room for expansion. Two desks, one table, one counter, and five chairs afford good accommodations to users. Approximately 5% of the bureau's records are housed here.

The Coroner's bureau, located in the Coroner's private office at 344 South Thirteenth Street, Terre Haute, Indiana, houses all records there. It is recommended that ample space and equipment be allotted for the proper housing of this bureau and its records in the courthouse.

The Health Commissioner's bureau, located in the northeast corner of the fourth floor, measures 25' by 18' by 11', with one door 7½' by 6', and two windows 10' by 6'. The floor is concrete, ceiling and walls, plastered brick, painted, all in good condition. The ventilation and atmospheric

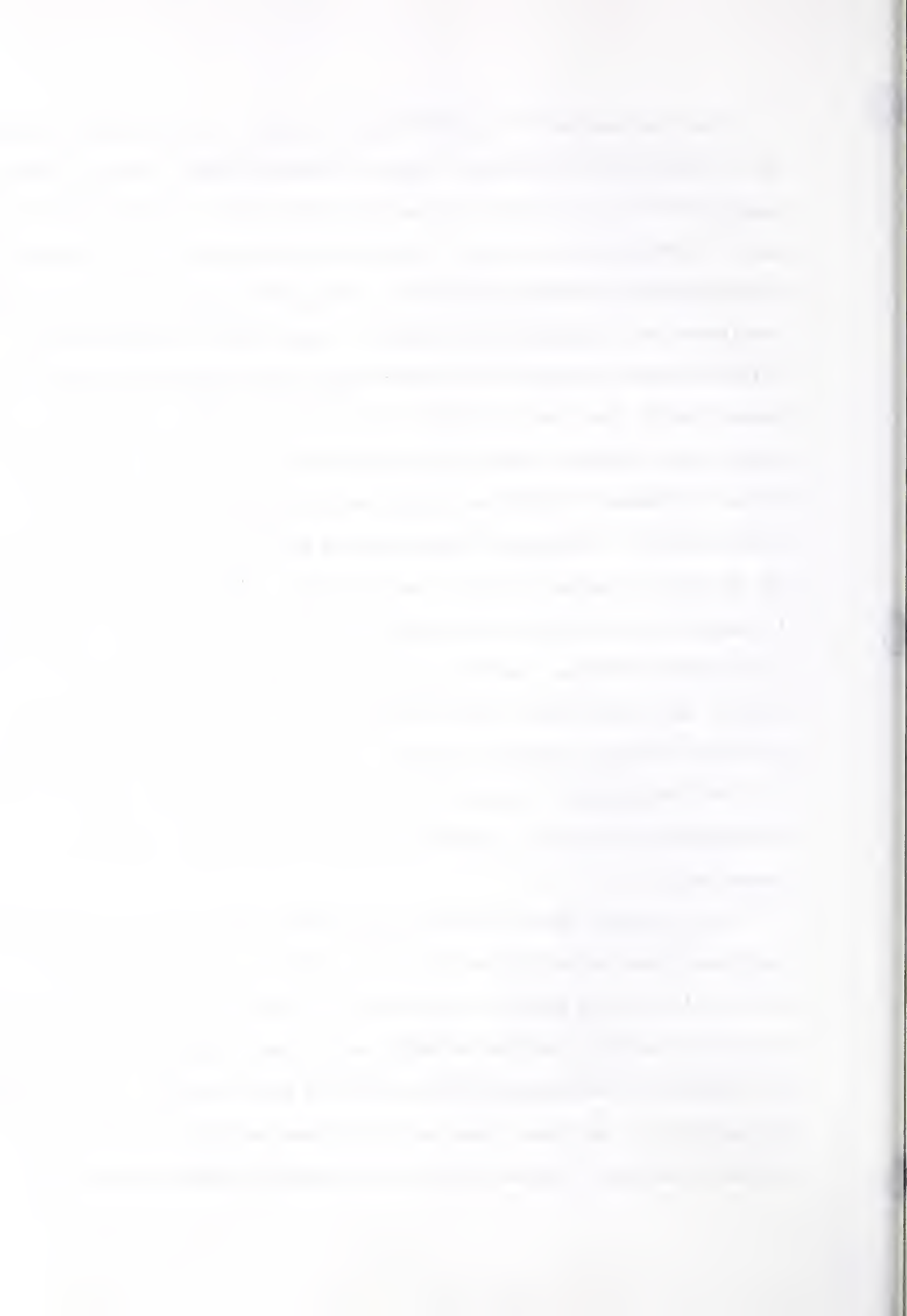
conditions are good, and it is clean and dry. Along the north wall, there are $54\frac{1}{2}$ ' of shelving, of which 7' are occupied with bound volumes. There is ample space for expansion. Two tables, two desks, and four chairs afford good accommodations to users. All of the bureau's records are housed here.

The Highway Supervisor's bureau, located in the southeast part of the first floor, measures $20\frac{1}{2}$ ' by 18' by 12', with one door 7' by $3\frac{1}{2}$ ', one door 6' by $2\frac{1}{2}$ ', and two windows 7' by $3\frac{1}{2}$ '. The floor is concrete, metal ceiling, plaster walls, all in good condition. The ventilation and atmospheric conditions are good, and it is clean and dry. Under a counter, there are 16' of shelving, of which 2' are occupied with bound volumes, while filing cabinets provide 45' of boxes 9" deep, containing unbound materials. It is not crowded, allowing ample room for expansion with new shelving. Two desks, two counters, and six chairs afford good accommodations to users. All of the bureau's records are housed here.

The Recorder's bureau, located in the southwest corner of the second floor, measures 59' by 24' by 18', with one door 12' by 4', one double door 12' by 8', and six windows 12' by 4'. The floor is tile, ceiling and walls, plaster, all in good condition. The ventilation and atmospheric conditions are good, and it is clean and dry. On the walls, there are $2,242\frac{1}{3}$ ' of shelving, of which $373\frac{1}{3}$ ' are occupied with bound volumes, while filing cabinets provide 89' of boxes 13" deep. It is not crowded, allowing ample space for expansion. Two counters, three desks, six tables, and two stools afford good accommodations to users. Approximately 92% of the bureau's records are housed here, while 8% are stored in the attic east room.

The Superintendent of Schools' bureau, located in the northwest corner of the fourth floor, comprises a main and private office. The main office measures 26' by 24' by 16', with two doors 7 $\frac{1}{2}$ ' by 3 $\frac{1}{2}$ ', one window 10' by 3', and one double window 10' by 6'. The floor is concrete, covered with wood, ceiling and walls, painted plaster over brick, all in good condition. The ventilation and atmospheric conditions are good, and it is clean and dry. Filing cabinets provide 15' of boxes 26" deep, containing unbound materials. There is ample space for expansion. Two desks, one table, six chairs, and other office equipment afford good accommodations to users. Approximately 90% of the bureau's records are housed here, while 10% are stored in the private office. The private office measures 26' by 12' by 16', with one door 7 $\frac{1}{2}$ ' by 3 $\frac{1}{2}$ ', one window 10' by 3', and one double window 10' by 6'. The floor is concrete, covered with wood, ceiling and walls, painted plaster over brick, all in good condition. Located in bookcases, there are 6' of shelving, of which 2' are occupied with bound volumes, while 4' are occupied with boxes 26" deep, containing unbound materials. It is not crowded, allowing plenty of space for expansion. One desk, one table, and nine chairs afford good accommodations to users. Approximately 10% of the bureau's records are housed here.

The Surveyor's bureau, located in the north section of the first floor, comprises a main office and drafting room. The main office measures 24' by 21' by 12', with two doors 7' by 3 $\frac{1}{2}$ ', and two windows 7' by 4'. The floor is wood, metal ceiling, and plaster walls, all in good condition. The ventilation and atmospheric conditions are good, and it is clean and dry. In a cabinet on south side of the room, there are 50' of wood shelving, of which 4' are occupied with bound volumes, while filing cabinets provide 648' of boxes



23" door, containing unbound materials. It is not crowded, allowing ample space for expansion with new shelving. One desk, one table, and three chairs afford good accommodations to users. Approximately 40% of the Bureau's records are housed here, while 60% are stored in the drafting room. The drafting room measures 27' by 24' by 12', with one door 7' by 3½', two windows 7' by 6', and two windows 7' by 4'. The floor is wood, metal ceiling and plaster walls, all in good condition. The ventilation and atmospheric conditions are good, and it is clean and dry. Along the south wall, there are 566' of wood shelving, of which 266' are occupied with bound volumes, while filing cabinets provide 300' of boxes 28" deep, containing unbound materials. It is not crowded, allowing ample room for expansion with new shelving. A counter, two tables, one desk, four chairs, three stools and other office equipment afford good accommodations to users.

The Sheriff's bureau, located in the northeast corner of the second floor, measures 27' by 20' by 17 2/3', with one double door 10' by 6', and two windows 12' by 6'. The floor is cement, ceiling and walls, cement, all in good condition. The ventilation and atmospheric conditions are good, and it is clean and dry. Along the north wall, there are 50' of steel shelving, all of which are occupied with bound volumes, and 1' of bound volumes is located on office furniture. Filing cabinets provide 18' of boxes 10" deep, containing unbound materials. It is not crowded, allowing plenty of space for expansion with new shelving. Two tables, two stools, and five chairs afford good accommodations to users. Approximately 60% of the Bureau's records are housed here, while 30% are stored in the attic west room, and 1% are stored in the jail.

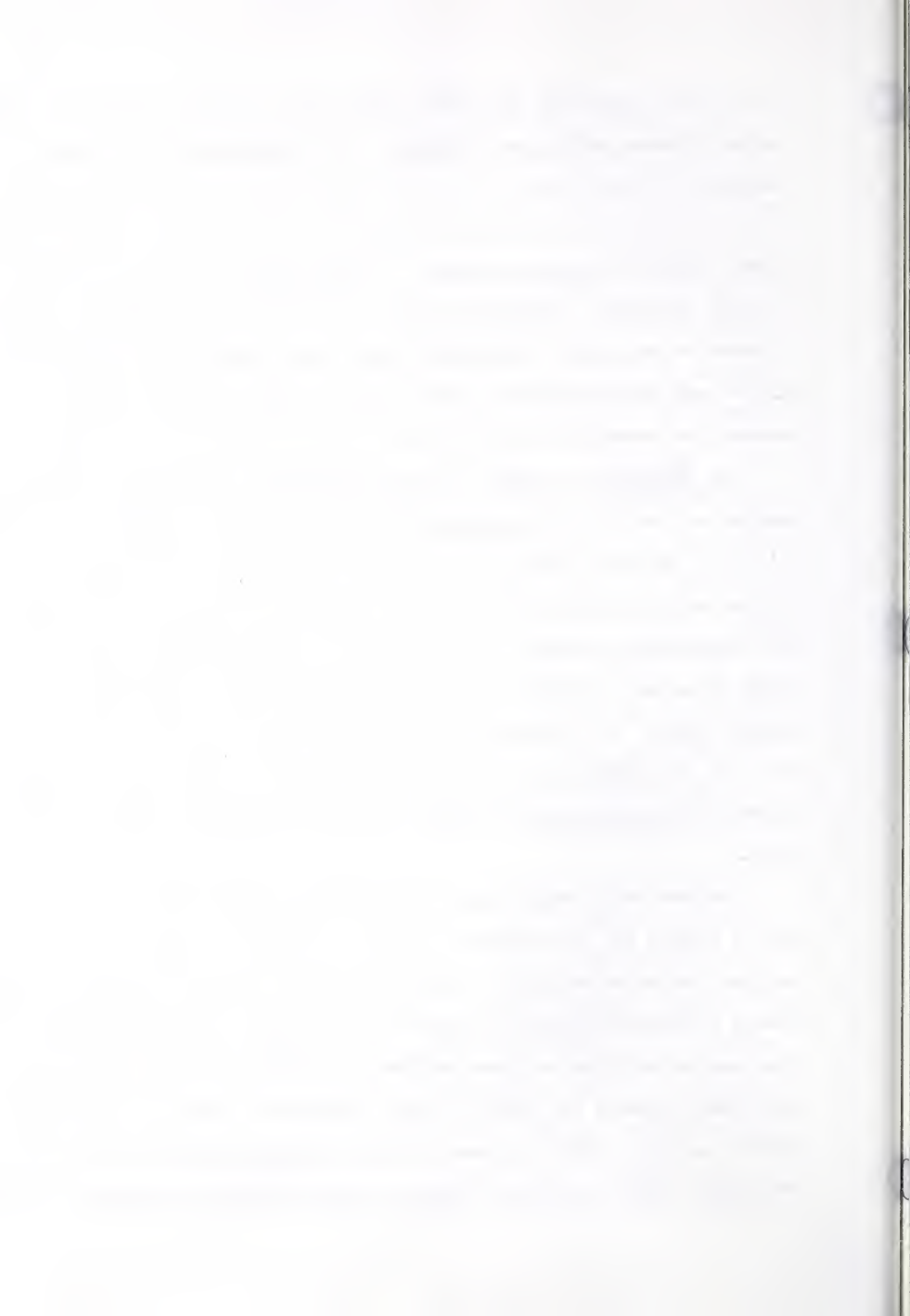
The Treasurer's bureau, located in the north section of the second floor, measures 48' by 24' by 10', with one door 7½' by 3½', one double door 7' by



6', and four windows 10' by 3 1/3'. The floor is concrete, ceiling and walls, painted plaster, all in good condition. The ventilation and atmospheric conditions are good, and it is clean and dry. Under some counters, there are 25' of shelving, all of which are occupied with bound volumes, while 14' of bound volumes are located on tables. Filing cabinets provide 45' of boxes 2' deep, containing unbound materials. It is not crowded, allowing plenty of room for expansion. Five tables, one counter, six stools, and two chairs afford good accommodations to users. Approximately 15% of the bureau's records are housed here, while 85% are stored in the attic west room.

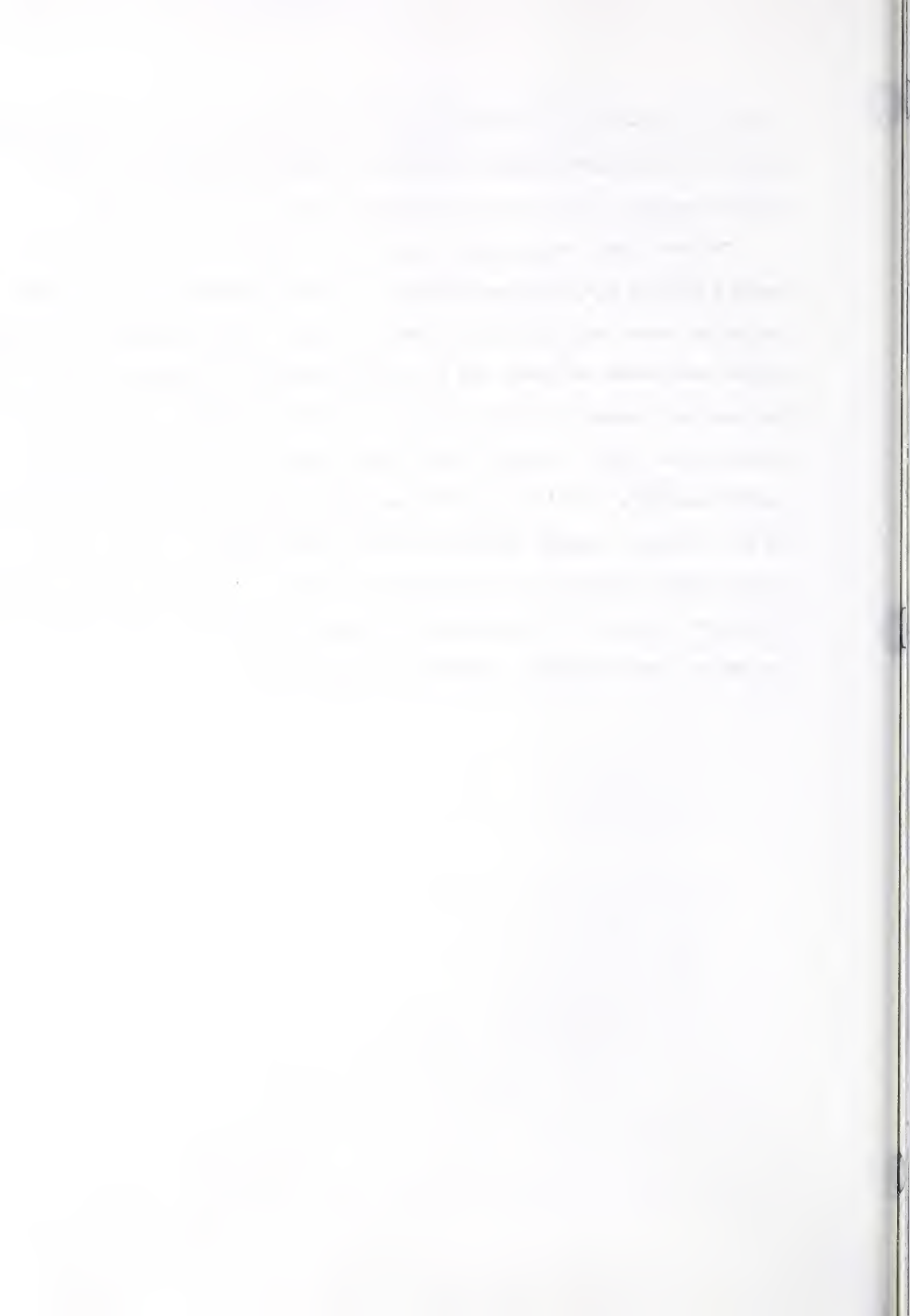
The ~~Bureau~~^{Bureau} of Weights and Measures, bureau, located in the northeast section of the first floor, measures 28 2/3' by 16 5/6' by 10', with one door 7' by 5', and three windows 6' by 3'. The floor is concrete, ceiling and walls, painted plaster over brick, all in good condition. The ventilation and atmospheric conditions are good, and it is clean and dry. Along the south wall, there are 30' of wood shelving, of which 2' are occupied with bound volumes. It is not crowded, allowing plenty of space for expansion. One desk, two tables, one work bench, four chairs and other office equipment afford good accommodations to users. All of the bureau's records are housed here.

The east attic record room measures 64' by 48' by 13 1/3', with one door 7 1/2' by 3 5/8', and three windows 8' by 4'. The floor is wood, painted metal ceiling, and brick walls, all in good condition. The ventilation and atmospheric conditions are good, and it is clean and dry. Through the center of the room in double racks, there are 392' of shelving, all of which are occupied with bound volumes, and 1,170' of bound volumes are stacked on the floor. There are 88' or about 2,341 file boxes 16" deep, containing unbound materials on the floor. There is plenty of space for expansion with new shelving. A hard



truck and step-ladder afford the only accommodations to users. Approximately 90% of the Assessor's records, 20% of the Auditor's records, 50% of the Clerk's records, and 8% of the Recorder's records, are stored here.

The west attic record room measures 64' by 48' by 18 1/2', with two doors 6 2/3' by 2 1/2', and four windows 8' by 4'. The floor is wood, brick walls, and metal ceiling, all in good condition. The ventilation and atmospheric conditions are good, and it is clean and dry. Through the center of the room and around the walls, there are 5,117' of shelving, of which 349' are occupied with bound volumes, while filing cabinets provide 216' or about 6,061 boxes 8 1/2", 10", 11", and 13" deep, containing unbound materials. It is not crowded, allowing plenty of space for new shelving. Hand trucks and a step-ladder afford good accommodations for users. Approximately 5% of the Assessor's records, 5% of the Clerk's records, 30% of the Sheriff's records, and 85% of the Treasurer's records are housed here.



ABBREVIATIONS

The Style Manual of the United States Government Printing Office is the authority followed herein.

Art.	Article
Bldg.	Building
Ch.	Chapter
C. C.	County Courthouse
Const.	Constitution
ib., ibid.	Ibidem (same reference as that immediately foregoing)
Ind.	Indiana
p. pp.	Page, pages
q. v.	Which see
Rev. Stat.	Revised Statutes
Sec.	Section
U. S.	United States
Vol., vols.	Volume, volumes

Other abbreviations occasionally used will be obvious from the context.



AGRICULTURAL AGENT

Whenever twenty or more residents of a county who are actively interested in agriculture file a petition, the County Board of Education files said petition with the County Council for appropriation of salary and expense; the Board of Education then applies to Purdue University for the appointment of an Agricultural Agent whose appointment is made annually.

In accordance with the law an Agricultural Agent has been appointed for Vigo County. It is his duty, under the supervision of Purdue University, to co-operate with movements for the advancement of agriculture, give advice to farmers, and aid the county Superintendent of School in giving practical education in agriculture and domestic science (Acts 1913, Burns 28-4911 79457⁰).

1. REPORTS, ANNUAL, RECORD OF, 1920--. 1 file drawer. 1917-20, missing.

Record of annual reports for the various agricultural departments, as farm, bureau, milk producers, bee keepers, gardeners, and co-operating agent, showing progress, membership, and various projects undertaken. Arranged chronologically. 4 x 6 x 25. Federal building, Agent's office.

2. CORRESPONDENCE RECORD, 1933--. 5 file drawers.

Record of private individuals and business correspondence, showing name, date, and general description. Arranged alphabetically by subjects treated. 4 x 6 x 25. Federal building, Agent's office.

3. CONTRACTS, WHEAT, RECORD OF, 1933--. 6 file drawers.

Record of all wheat contracts for private individuals, showing parties, date, terms, description of farm, acreage used for wheat, and proof of compliance with contract. Arranged alphabetically by person issued contract. 4 x 6 x 24. Federal building, Agent's office.



ASSESSOR

The Assessor's office, created by the General Assembly, is non-constitutional.

The Assessor is nominated by primary and elected for a four-year term in the fall election, there being no prohibition against successive terms in office. Qualifications are established by law; he must have been a continuous freeholder of Vigo County for not less than four years before the date of election, and he must provide a five thousand dollar bond, with two or more good and sufficient freehold sureties approved by the Auditor, who also administers the oath of office. The statutes direct that he shall be subject to the orders and directions of the State board of tax commissioners. He may be removed from office for misfeasance, upon notice and hearing, and may appeal to the Circuit Court from unfavorable hearings below. (Acts 1919, Burns 64-1101 /142007/).

His duties are to assess omitted property and inheritances, to appraise each school plant, to instruct the township assessors, to carry out the orders of the State tax board, and to act as president of Vigo County Board of Review (Acts 1919, Burns 64-1101 /142007/).

4. BOOKS, 1920--. 254 vols., marked by years.

Record of assessment lists, giving description and value of land, value of improvements, and deduction of mortgage indebtedness allowed by law. No index. Handwritten on printed form. 184 pp. 19 x 11 x 1. 146 vols., C.C., 1920-1935, Auditor's office; 14 vols., 1936--., Assessor's office.

5. PERSONAL ASSESSMENT LISTS, 1904--. 6,714 vols., (1A-1Z, 2A-2Z, 3A-Z. 6,636 vols., marked by year).

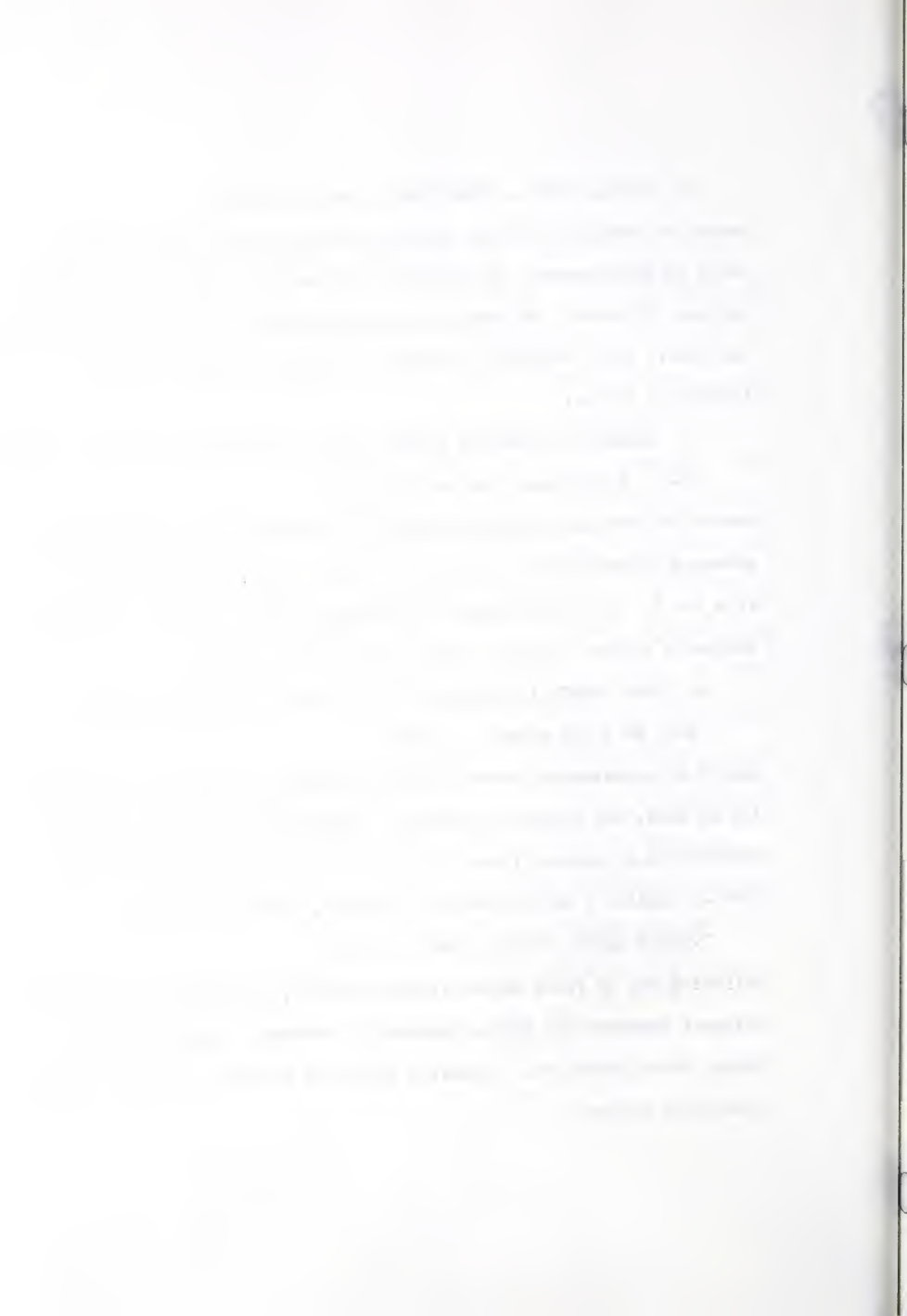
Record of personal property, chattels, and valuation of real estate. Arranged alphabetically by property owner. Handwritten. 300 pp. 16 x 9 x 2. C.C., 6,264 vols., 1904-1933, attic; 372 vols., 1933--., Auditor's office; 78 vols., 1928--., Assessor's office.

6. REAL ESTATE ASSESSMENT LISTS, 1928--. 128 vols., (1-28; 1-8; 22 vols. marked by year).

Record of assessments of real estate, showing improvements, description of land, and kinds of property. Indexed alphabetically by owner. Handwritten on printed form. 500 pp. 9 x 8 x 2 $\frac{1}{2}$. C.C., 92 vols., 1928--., Auditor's office; 36 vols., 1933--., Auditor's office.

7. TERRE HAUTE, CITY OF, 1927. 1 map.

Political map of Terre Haute, showing streets, and location of largest business concerns and public buildings. Printed. Drawn by W. R. Paige, Terre Haute, Ind. Scale, 2 inches to 1 mile. 60 x 120. C.C., Assessor's office.



AUDITOR

The Auditor is a constitutional officer, elected for a four-year term, and entitled to hold office for not more than eight years in any period of twelve. The Auditor is required to post bond in the amount of ten thousand dollars. (Indiana Const., Art. 6, Sec. 2; Burns 49-3003.)

The Auditor is the clerk of the Board of County Commissioners. He preserves the documents, books, records, maps, and papers deposited in his office; examines and settles all accounts and demands chargeable against Sullivan County; keeps an account current with the Treasurer; acknowledges deeds and mortgages executed for the security of trust funds; issues pension certificates; institutes suits on behalf of trust funds; files records of poor relief and reports of charity cases; approves bonds of township trustees; prepares tax duplicates; verifies tax rates; issue tax deeds; acts as custodian of school funds; and accepts bequests for cemeteries. 1 Indiana Rev. Stat. 1852; Acts 1879; Burns 49-3004 /11827/ to 40-3018 /11803/).



Bonds

8. BOND RECORD, 1884-1934. 4 vols. (1-4).

Record of bonds of county officials, giving amount of bond, party under bond, and terms and conditions of bond. No index. Typed. 350 pp.
20 x 33 x 3. C.C., Auditor's office.

Budget

9. MONTHLY FINANCIAL STATEMENTS, 1920--. 1 vol.

Monthly financial statements, showing receipts to date, receipts for month, total receipts, funds disbursed to date, disbursed for month, total deferred balance and overdraft. No index. Handwritten. 275 pp.
22 x 18 x 1. C.C., Auditor's office.

10. RECEIPTS, APPROPRIATIONS, AND DISBURSEMENTS, RECORD OF,
1887--. 38 vols., marked by years.

Record of receipts giving date of of warrant, date redeemed, expenses, total, county board of review, and total county board of truancy. Arranged alphabetically by offices, townships, and funds. Handwritten on printed form. 236 pp. 16 x 22 x 2 $\frac{1}{2}$. C.C., 21 vols., 1887-1922, attic; 17 vols., 1922--., Auditor's office.

11. RECEIPTS, RECORD OF, 1918-23. 8 vols.

Record of receipts for all county funds. No index. Handwritten. 300 pp.
18 x 22 x 2 $\frac{1}{2}$. C.C. Auditor's office.

Plats

12. PLAT BOOKS, 1919-32. 50 vols., marked by years.

Record containing drawings and original survey of roads, streets, ditches, and other public improvements. No index. Handwritten on printed form. 30 pp. 22 x 16 x 1. C.C., Auditor's office.



Public Works

13. CONSTRUCTION RECORD, 1925-32. 1 vol.

Record of construction, showing engineers and helpers, transcripts, extra work on contract, total per month, and balanced. Arranged alphabetically by payees. Handwritten. 300 pp. 12 x 19 x 3. C.C., Auditor's office.

14. REJECTED BIDS, RECORD OF, 1938--. 260 file boxes.

Records of all rejected bids for supplies, showing bids received, amount, date, party bidding, and location. No index. 5 x 5 x 12. C.C., 215 file boxes, 1888-1935, attic; 45 file boxes, 1935--, Auditors office.

Quietus

15. CANCELED WARRANTS, RECORD OF, 1888--. 260 file boxes.

Record of all canceled warrants returned to Auditor after payment has been made, showing parties, amount, and date. No index. 5 x 5 x 12. C.C., 210 file boxes, 1888-1935, attic; 50 file boxes, 1935--. Auditor's office.

16. QUIETUS RECORDS, 1934--. 9 vols.

Record of all funds paid out by the Auditor, to whom paid, for what, amount, and account or fund taken from. No index. Handwritten. 500 pp. 21 x 18 x 2 $\frac{1}{2}$. C.C., Auditor's office.

17. WARRANTS, 1916--. 45 vols., marked by years.

Record of county warrants, giving terms, amount, paid to order of whom, and its use. No index. Typed on printed form. 160 pp. 19 x 20 x 5. C.C., 1916-32, 35 vols., attic; 1932--, 10 vols., Auditor's office.

School Fund.

18. SCHOOL FUND, RECORD OF, 1931-----. 1 file box.

Record of funds for various schools of the county, for upkeep and teachers, showing date, nature of expense, amount, and teachers' salaries. No index. 12 x 4 x 18. C. C., Auditor's office.

19. SCHOOL FUND INTEREST, REGISTER OF, 1882-----. 12 vols.

Records of contracts and payments, giving parties, date of mortgage, and amount of contract. Indexed alphabetically by title holder. Handwritten. 320 pp. 20 x 13 x 2 $\frac{1}{2}$. C. C., Auditor's office.

Social Security

20. OLD AGE PENSION RECORD, 1933~~1934~~-----. 6 vols. (1-6).

Record of old age pensions, giving application for old age pensions, parties applying, sex, residence, and amount paid to pensioner. No index. Typed. 600 pp. 19 x 15 x 4. C. C., Auditor's office.

21. OLD AGE PENSION WARRANTS, 1935-----. 19 file boxes.

Record of old age pension warrants, showing names, amount of money paid each person, and date. No index. 5 x 5 x 12. C. C., Auditor's office.

22. PENSION RECEIPTS, 1935-----. 5 vols.

Record of general receipts for old age pension, giving fund, amount, from whom, and date. No index. Typed. 250 pp. 23 x 19 x 7. C. C., Auditor's office.

23. POOR FUND CLAIMS, REGISTER OF, 1936--. 1 vol.

Record of poor fund claims, giving vendor, classification, amount, and date. Arranged alphabetically by townships. Typed. 300 pp.

13 x 22 x 1-3/4. C.C., Auditor's office.

24. POOR RELIEF LEDGER FORMS, 1936--. 1 vol.

Record of receipts, giving receipt and warrant number, memoranda, disbursements, and balance. Arranged alphabetically by townships. Typed 400 pp. 14 x 17 x 2. C.C., Auditor's office.

25. POOR RELIEF WARRANTS, 1935--. 50 file boxes.

Record of claims and reports of each township, and poor relief warrants drawn on county, showing name, residence, and amount. No index.

5 x 5 x 12. C.C., Auditor's office.

Statistics

26. PAY ROLL, 1931--. 1 file box.

Record of county employees working for the city and county, showing name, amount paid each, date, and total of pay roll. No index. 12 x 4 x 18.

C.C., Auditor's office.

27. ACCOUNTS, STATE BOARD OF, 1931--. 1 file box.

Record of State board of accounts for deputies examining records, showing date, name of examiner, and financial standing of records.

No index. 12 x 4 x 18. C.C., Auditor's office.

Tax

28. MORTGAGE INDEBTEDNESS, AFFIDAVIT OF, 1920--. 140 vols., marked by townships.

Record of affidavits of mortgage indebtedness for the purpose of having mortgage indebtedness deducted from assessed valuation of said mortgaged premises. Arranged alphabetically by owner. Handwritten. 900 pp.

21 x 9 x 4 $\frac{1}{2}$. C.C., 126 vols., 1920-34, attic; 14 vols., 1934--., Auditor's office.

29. SOLDIERS' EXEMPTIONS, 1927-33. 7 vols., marked by years.

Record of soldiers' exemptions, showing years in service, name, date, and valuation of property. No index. Handwritten on printed form. 283 pp.

8 x 10 x 2. C.C., 6 vols., 1927-33, attic. 1 vol., 1932, Auditor's office.

30. TAX DUPLICATES AND DELINQUENT LISTS, 1926--. 56 vols., marked by years.

Record of tax duplicates and delinquent taxes, showing parties, description of real estate, deductions on account of mortgages and exemptions, and total amount of correct tax. Arranged alphabetically by taxpayer. Handwritten. 600 pp. 17 x 34 x 3. C.C., Auditor's office.

31. TAX REMITTANCE RECORD, 1925--. 1 vol.

Record of remittance, showing date, in whose favor drawn, and amount. Arranged alphabetically by town or townships. Handwritten on printed form. 410 pp. 19 x 14 x 2-3/4. C.C., Auditor's office.

32. TAX SALE RECORD, 1886--. 12 vols. (1-12).

Record of tax sales, showing owners, description of land, quantity sold, amount paid, by whom purchased, and by whom redeemed. No index. Handwritten. 200 pp. 19 x 16 x 2-3/4. C.C., Auditor's office.

33. TRANSFER BOOKS, 1913--. 48 vols.

Record of transfers, showing parties, description of land, dates of deed and transfers, and value of improvements. Arranged by townships. Handwritten. 250 pp. 20 x 14 x 2-3/4. C. C. Auditor's office.

CLERK

The Clerk of the Circuit Court is a constitutional officer, elected for a four-year term, and not entitled to hold office more than eight years in any twelve-year period. (Indiana Const., Art. 3, Sec. 2; Burns 49-2701 [110417]).

The Clerk preserves all records and writings filed in his office; procures all necessary judges' appearances, bar, judgment, and execution dockets, and order and final recordsbooks; attends the Vigo County sessions of the Vigo Circuit and enters in the proper record book all orders, judgments, and decrees of the court; keeps a complete record of all causes where the title to land is involved, and of criminal causes where the punishment is death or imprisonment. He is authorized to receive all funds ordered to be paid into the court. (2 Indiana Rev. Stat. 1852; Acts 1859, 1867, 1875, 1879 Special Session, 1929, and 1933; Burns 41-2701 to 49-2725 [11041-11057]).

Bonds

54. BONDS, RECORD OF, 1899--. 12 file boxes.

Record of all bonds issued, showing name, age, residence, name of bondsmen or surety company, purpose and kind of bond. Arranged chronologically. 12 x 4 x 4. C.C., Clerk's main office.

35. MISCELLANEOUS BONDS, RECORD OF, 1897--. 1 vol.

Record of miscellaneous bonds, showing parties giving bond, parties bonded, and amount of bond. Indexed alphabetically by bondsman. Hand-written on printed form. 535 pp. 18 $\frac{1}{2}$ x 12 $\frac{1}{2}$ x 3. C.C., Clerk's office.

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36. NOTARY BONDS, RECORD OF, 1898--. 18 file boxes. (Marked by years).

Record of individuals appointed by the Governor as notaries public in specified county, showing name of applicant, age, residence, amount of bond, and office location. Arranged chronologically. 12 x 5 x 6. C.C., 12 file boxes, 1898-1935, attic, east room; 6 file boxes, 1910--, Clerk's office.

37. OFFICIAL BOND RECORD, 1863--. 15 vols. (1-15).

Record of all officials' bonds, showing date of seal, amount of bond, length of term, and signatures by person to whom bond was issued, and Clerk of said county. Indexed alphabetically by person bonded. Hand-written on printed form. 584 pp. 10 $\frac{1}{2}$ x 13 x 3. C.C., 12 vols., 1853-1928, attic; 3 vols., 1928--, Clerk's office.

Change of Venue

38. CHANGE OF VENUE RECORD, 1911--. 1 vol.

Record of change of venue, showing parties, court changed from and to, cause for change, and proceedings of trial. Indexed alphabetically by defendant and plaintiff. Handwritten on printed form. 580 pp. 18 x 13 x 3. C.C., Clerk's office.

39. CHANGE OF VENUE TRANSCRIPTS, 1900-1907-- 3 boxes.

Change of venue transcripts, showing court changed from 1901 on, cause for change, and proceedings of trial. File boxes are locked, and additional information not accessible. No index. 12 x 4 x 4. C.C., Clerk's office.

Court, Circuit

40. AFFIDAVITS, FILED OF, 1907-- 15 vols. (1-15).

Record of charges filed for arrests, showing name of defendant, plaintiff, and costs. Indexed alphabetically by defendant. Handwritten on printed form. 588 pp. 19 1/2 x 13 x 3. C.C., Clerk's office.

41. CASES DECIDED, RECORD OF, 1910-- 1050 file boxes.

Record of all pleadings filed in each suit, showing complaints, amended complaints, answers, and summons. Arranged alphabetically by plaintiff. Condition fair. 12 x 4 x 4 3/4. C.C., 615 file boxes, attic; 243 file boxes, 1914--, Clerk's office.

42. COMPLAINTS, RECORD OF, not dated. 7 file boxes (1-7).

Complaints filed in court, showing date filed, defendants' names, and box number. File boxes are locked and additional information not accessible. No index. 12 x 4 x 4. C.C., Clerk's office.

43. CRIMINAL CASES, INDEX TO, 1904-- 1 vol.

Index to criminal case records, showing date filed, defendants' names, cause number, term decided, and box number. Indexed alphabetically by defendant. Handwritten. 200 pp. 19 1/2 x 12 1/2 x 1 3/4. C.C., Clerk's office.

44. ORIGINAL DEDITS, 1876--. 2 file boxes.

Original bonds showing person bonded, amount and date. File boxes are locked, additional information not accessible. No index. 12 x 4 x 4. C.C., Clerk's office.

45. DEBTOR EXECUTION DOCKET, 1901--. 1 vol.

Record of writ of judgments, showing writ and cause number, parties, replevin bail, and date of judgment. Indexed alphabetically by debtor. Handwritten. 300 pp. 10 x 13½ x 3. C.C., Clerk's office.

46. DEBTOR DOCKET, 1876-1880, and THE BOOK, 1881--. 74 vols. (1-74).

Record of actions entered in court, showing proceedings of the issue, and judgments, and costs. Indexed alphabetically by plaintiff and defendant. Handwritten on printed form. 300 pp. 10 x 14 x 2. C.C., 43 vols., 1851-1918, attic; 31 vols., 1916--, Clerk's office.

47. EXECUTION DOCKET, 1816--. 14 vols. (1-14).

Record of judgments for sale of property, showing parties, amount, and date of judgment. Indexed alphabetically by debtor. Handwritten on printed form. 290 pp. 10 x 13½ x 3. C.C., Clerk's office.

48. FEE BOOK, 1867-1915. 27 vols.

Record of small fees which are paid for minor expenses, as judges' fees, showing filing, Clerk's, and index fees. No index. Handwritten. 300 pp. 10½ x 13 x 3. C.C., attic.

For later records, see entry 49.

48. Wayside, 1887--. 30 vols. Indian Journal. 1887--82, missing.

Record of all cases and costs pertaining to appeals taken heard in court, showing name, date, cause, or subject. Indexed alphabetically by plaintiff. Condition fair. Handwritten on printed form. 500 pp. 10 x 13 x 3. C.C., 34 vols. 1887-1927, attic; 2 vols. 1932--, Clerk's office.

50. THE BOOK TRANSCRIPTS, 1872--. 3 vols. (7-9).

Record of fees received for filing a transcript of the various courts. Indexed alphabetically by appellant. Handwritten. 500 pp. 10 x 13 x 3. C.C., 1 vol. 1872-92, attic; 2 vols. 1902--, Clerk's office.

51. PEOPLE MINDED, 1935--. 2 file boxes.

Records of feeble minded persons admitted to institutions, showing name of patient and date of admittance. File boxes are locked, and additional information not accessible. No index. 12 x 4 x 4. C.C., Clerk's office.

52. INDICTMENT RECORD, 1858--. 16 vols.

Record of indictments against persons charged with crime, showing name of defendant, and cause, and names of prosecuting attorney, Clerk of the court, and witnesses. Indexed alphabetically by defendant. Handwritten and typed. 500 pp. 17 1/2 x 12 x 2 3/4. C.C., 11 vols. 1858-1900, attic; 5 vols. 1900--, Clerk's office.

53. INSANE CASES, 1888--. 3 file boxes.

Record of insane cases. Additional information not accessible as file boxes are kept locked. No index. 12 x 4 x 4. C.C., Clerk's office.

51. VISITING MEMBERS, 1888--. 20 vols. (1-23).

Record of all insured cases, showing physicians, affidavits, examinations, and order of discharge. Indexed alphabetically by patients. Handwritten. C.C., v. 1-9, 1889-1906, attic; v. 10-20, 1906--, Clerk's office.

52. INSANE RECORD, INDEX TO, 1888--. 2 vols.

Index to all insane records, showing date adjudged, patient's name, estate, guardian, and date of appointment. Arranged alphabetically by patients. Handwritten. 250 pp. 16 1/2 x 12 x 2. C.C., Clerk's office.

53. JAMES WHITCOMB RILEY HOSPITAL, RECORD OF, 1888--. 3 file boxes.

Record of the commitment of persons to the James Whitcomb Riley Hospital. Boxes locked, additional information not accessible. No index. 12 x 4 x 4. C.C., Clerk's office.

54. JUDGMENT BOOKS, 1888--. 5 vols. (15-19). V. 1-14, prior to 1888, missing.

Record of judgments, giving names of parties, amount, cost, date of condition, recognizance, and receipt of satisfaction. No index. Handwritten. 270 pp. 10 x 13 1/2 x 3. C.C., Clerk's office.

55. JUDGMENT BOOKS, 1929--. 1 vol.

Record of all court judgments, giving parties, date, amount, costs, and record of satisfaction. Indexed alphabetically by debtor. Handwritten. 449 pp. 10 1/2 x 13 1/2 x 3. C.C., Clerk's office.

59. THE RECORDS SECTION, CLERK'S OFFICE, 1877--. 1 vol.

Record of complaints filed in court showing parties, parties filed by plaintiff, and court. Indexed alphabetically by plaintiff's name. 1877-1901, handwritten; 1902--, typed. 550 pp. 10 1/2 x 12 1/2 x 3. C.C., Clerk's office.

60. THE RECORDS SECTION, CLERK'S OFFICE, 1877--. 1 file box.

Record of Sheriff's notices of sale of property involved in a law suit, showing date, cause of sale, parties, amount, and affidavit. Arranged chronologically. 12 x 4 x 4. C.C., Clerk's main office.

61. THE RECORDS SECTION, 1881-1904. 1 vol.

Record of all redemptions, showing docket number, name of real estate owner, date of sale, and the amount of cost. Indexed alphabetically by property owner. Handwritten on printed form. 500 pp. 10 1/2 x 15 1/2 x 2 1/2. C.C., Clerk's office.

62. THE RECORDS SECTION, CLERK'S OFFICE, 1881--. 2 vols.

Certification of property, real or personal, sold by virtue of a copy of decree and order of sale directed to the Sheriff by the Clerk, in accordance to law, by order of a court. Indexed alphabetically by plaintiff and defendant. Handwritten on printed form. 357 pp. 10 x 15 x 3. C.C., Clerk's office.

63. LIS PENDENS, RECORD OF SHERIFF'S NOTICES, 1870--. 1 vol.

Record of Sheriff's notice regarding property involved in a law suit, showing parties, and property attached. Indexed alphabetically by plaintiff and defendant. Handwritten on printed form. 500 pp.

18½ x 15 x 2½. C.C., Clerk's office.

64. ORDER BOOK, 1818--. 110 vols.

Record of orders and decrees of various courts issued on all matters pertaining to Circuit Court cases. Indexed alphabetically by plaintiff.

1818-1927, handwritten; 1927--, typed. 600 pp. 18½ x 13 x 3. C.C., Clerk's office.

65. ORDER BOOK, CRIMINAL, 1869--. 31 vols. (1-31).

Record of all orders and decrees of the Circuit Court pertaining to all criminal matters brought under its jurisdiction. Indexed alphabetically by defendant. 1869-1909, handwritten; 1909--, typed.

550 pp. 18 x 13½ x 3. C.C., v. 1-11, 1869-1903, attic; v. 12-31, 1903--, C.C., Clerk's office.

66. ORDER BOOK, TRANSCRIPT, 1870--. 97 vols. (1-97).

Record of transcripts filed with the Clerk, binding real estate in the County and State, authorized by the J. P. Court. No index. 1870-1922, typed; 1923--, handwritten. 600 pp. 18½ x 13½ x 3. C.C., Clerk's office.

67. PRECISE RECORD, 1923--. 6 vols.

Record of precipes, showing parties, name and number of court, and title of cause. No index. Handwritten on printed form. 100 pp.

14½ x 9½ x 1½. C.C., 5 vols., 1923-32, attic; 1 vol., 1932--, Clerk's office.

68. QUIET TITLE RECORD, 1911--. 2 vols. (1-2).

Register. Divisions, commercial and miscellaneous articles pertaining to real estate, showing date, parties, and court proceedings. No index. Typew. 10 1/2 x 12 x 3. 170 pp. C.C., Recorder's office.

69. QUIET TITLE, INDEX OF, 1910--. 1 vol.

Index of all quiet title records, showing date of filing, date recorded, description of land, and plaintiff. Indexed alphabetically by plaintiff. Handwritten on printed form. 500 pp. 10 1/2 x 12 3/4 x 2 3/4. C.C., Recorder's office.

70. RECORDS, RECORD OF, 1910--. 440 file boxes.

Record of all court proceedings, showing cause, attorneys, parties, amount of fines, and sentence. Arranged chronologically. 15 x 4 x 4. C.C., 430 file boxes, 1910-1933, attic; 10 file boxes, 1933--, Clerk's office.

71. (Cases, Index to decided) SUITS, 1934--. 3 vols. (2-4).

Index of suits decided in Circuit Court, showing parties, date, when decided, suit number, and box number. Indexed alphabetically by plaintiff. Handwritten. 500 pp. 10 1/2 x 13 1/2 x 3. C.C., Clerk's office.

71A. SHERIFF'S SALE, RECORD OF, 1973--. 112 file boxes.

Record of advertisement of sale of property, personal and real estate sold by Sheriff, showing parties, description of property, date of advertisement, and date of sale. Arranged chronologically. 8 x 8 x 15. C.C., 65 file boxes, 1973-1983, attic, west room; 10 file boxes, 1983-88, attic, east room; 6 file boxes, 1988--, Clerk's office; 3 file boxes, current records, Sheriff's office.

72. CHILD SUPPORT, 1913-1920--. 2 vols., stacked by boxes. Record of fees paid Clerk for alimony by order of court, showing parties, cause number, and amount. No index. Handwritten on printed form. 300 pp. 14 1/2 x 9 x 1 1/2. C.C., 3 vols., 1913-20, attic; 3 vols., 1920--, Clerk's office.

72a. SALES AND EXECUTIONS, RECORD OF, 1934--. 2 file boxes. Record of all sales and execution of Circuit Court orders. Boxes locked, and additional information not accessible. No index. 12 x 4 x 4. C.C., Clerk's office.

73. SUPPORT DOCKET, 1917--. 12 vols. (1-12). Record of fees paid to Clerk for alimony by order of the Circuit Court, showing plaintiff, defendant, cost, when payable, by whom, amount, and when received. Indexed alphabetically by plaintiff. Handwritten. 404 pp. 16 1/2 x 12 x 2 1/2. C.C., 4 vols., 1917-1930, attic; 6 vols., 1930--, Clerk's office.

73a. TRANSCRIPTS TO BIND REAL ESTATE, 1920--. 2 file boxes. Record of transcripts to bind real estate. File boxes are locked, and additional information not accessible. No index. 12 x 4 x 4. C.C., Clerk's office.

Court, Common Pleas

74. INTEREST DOCKET, 1857-79. 2 vols. 1850-58, missing. Record of estate settlements, showing estate, administrator, proceedings, money paid in, amount paid out, names of claimant. No index. Handwritten on printed form. 220 pp. 16 x 12 x 2. C.C., attic.

76. COMMISSIONER, 1870-81. 1 vol.

Record of lands, showing rules involved, date and how paid, and
 court filed in. Handwritten. Handwritten. 200 pp. 17 x 11 x 2.
 C.C., attic.

77. COMMISSIONER, 1881-86. 1 vol.

Record of Commissioners' minutes, showing date, parties, who, who, and
 fees received. Indexed alphabetically by plaintiff and defendant. Hand-
 written. 412 pp. 17 1/2 x 12 x 1 1/2. C.C., attic.

78. COMMISSIONER, 1886-88. 7 vols. (1-7).

Record of petition and administration of real estate by order of Common
 Pleas Court, showing date, parties, cause, and proceedings. Arranged
 numerically by case number. Handwritten on printed form. 700 pp.
 10 x 12 x 3. C.C., attic.

79. DOCKET, 1887-73. 18 vols.

Record of court orders, showing parties, date filed, Sheriff's return,
 pleadings, and orders, and number of case. Indexed numerically by case
 numbers. Handwritten. 640 pp. 18 1/2 x 11 x 2 1/2. C.C., attic.

80. INDEX DOCKET, 1888-73. 3 vols. (1-3).

Record of action taken in court, proceedings of the case, kind of action
 and judgments. No index. Handwritten on printed form. 200 pp. 10 x
 12 x 3 3/4. C.C., attic.

81. ESTATE ESTATE, 1836-37. 2 vols. (1-2).

Record of estates, showing name of guardian and ward, inventory of personal
 property, and amounts paid to creditors of the estate. Indexed al-
 phabetically by estate owner. Handwritten on printed form. 240 pp.
 17 1/2 x 12 x 2 1/2. C.C., attic.

61. WRITING BOOKS, 1853-75. 6 vols. (1-6).

Record of writs of judgments, showing date issued, kind of writ, parties, debt or damages, interest and cost, total, date of judgment, degree, and to whom delivered. Indexed alphabetically by parties to whom judgment was rendered. Handwritten. Condition fair. 200 pp. 17 1/2 x 12 1/2 x 2 1/2. C.C., attic.

62. FEE BOOK, 1854-75. 14 vols. (1-14).

Record of all fees charged and received by the Common Pleas Court. No index. Handwritten. 620 pp. 10 x 11 1/2 x 2. C.C., attic.

63. GUARDIANS' BONDS, OATHS, AND AFFIDAVITS, 1847-75. 2 vols.

(1-2).

Record of guardians' bonds, oaths, and letters, showing date of bond, and name of judge and other parties involved. Indexed alphabetically by party giving bond. Handwritten on printed form. 600 pp. 16 x 11 1/2 x 2 1/2. C.C., attic.

64. JUDGMENT BOOKS, 1853-75. 3 vols. (1-3).

Record of judgments, showing names of parties, against which judgment is rendered, amount of judgment, date, name of bail, and receipt of application. Indexed alphabetically by parties to whom judgment is rendered. Handwritten. 604 pp. 10 x 12 x 3. C.C., attic.

65. ORDER BOOK, 1853-75. 17 vols. (1-17).

Record of all court orders, showing cause number, date of trial, name of plaintiff and defendant, and cause for trial. Indexed numerically by case number. Handwritten. Condition fair. 680 pp. 12 x 10 x 3. C.C., attic.

86. SUMMONS BOOK, 1861-63. 1 vol.

Record of court summons, showing parties, date, and party summoned. No index. Handwritten on printed form. 200 pp. 14 x 10 x 1 $\frac{1}{2}$. C.C., attic.

Court, Juvenile

87. ENTRY DOCKET, ISSUE DOCKET, AND FEE BOOK, 1933--. 1 vol.

Record of court action pertaining to juvenile cases brought before this court, showing date, parties, and proceedings of the same. Indexed alphabetically by defendant. 235 pp. 18 $\frac{1}{2}$ x 13 x 3. C.C., Clerk's office.

88. ORDER BOOK, 1909--. 5 vols. (1-5).

Record of all orders and decrees of the circuit court pertaining to juveniles, who have been brought under its jurisdiction, showing parties, date, cause, and court decisions. Indexed alphabetically by child. Typed. 570 pp. 18 x 13 x 3. C.C., Clerk's office.

Court, Probate

89. ADMINISTRATORS' BONDS, OATHS, AND LETTERS, 1853--. 21 vols. (1-21).

Record of administrators' bonds, oaths, and letters, showing name of administrator, bond posted, seal, bondsmen's name, and signature of Clerk. Indexed alphabetically by parties bonded. Handwritten on printed form. 583 pp. 18 $\frac{1}{2}$ x 13 x 3. C.C., 18 vols., 1853-1932, attic; 3 vols., 1932--, Clerk's office.

88. FUNDS, TRUSTS AND ESTATE-- 5 file boxes. (A-3).

Record of legal documents issued to a person appointed by the court to settle the estate of an intestate. Additional information not accessible, as file boxes are locked. No index. 12 x 4 x 4. U.C., Clerk's office.

89. APPEARANCE DOCKET, 1879--. 15 vols. (1-15).

Record of court proceedings, showing name of estate, date of claim, amount allowed and disposal payment. Indexed alphabetically by decedent. Handwritten. 250 pp. 10 x 13 1/2 x 6. U.C., Clerk's office.

90. CLAIMS, not dated. 1 file box.

Records of all claims recorded, showing parties, amount, nature of claim, and person filing the claim. No index. 12 x 6 x 4. U.C., Clerk's office.

92. DECEASE ENTRY, CLAIM AND ALLOWANCE DOCKET AND FEE BOOK, 1913--.

24 vols. (10-39). Prior to 1913 missing.

Record of actions entered in court proceedings of the issue and fees. Indexed alphabetically by deceased. Handwritten. 300 pp. 10 1/2 x 10 x 3. U.C., Clerk's office.

93. FEES AND FUNDS IN TRUST, REGISTER OF, 1902--. 5 vols. (1-5).

Record of fees and funds in trust, showing from whom received, title, cause, parties, amount received, and amount disbursed. Indexed alphabetically by receiver. Handwritten on printed form. 320 pp. 10 x 15 x 3. U.C., 5 vols., 1902-26, attic; 2 vols., 1926--., Clerk's office.

94. GUARDIANS' AND ADMINISTRATORS' BONDS, 1897-1907, 1907--. 43 vols. (1-43).

Record of the reports of the guardians and administrators of estates as made to the judge of Circuit Court, as required by law, and containing a list of expenditures and transfers. Indexed alphabetically by guardian. 1897-99, handwritten; 1899-- , typed. 600 pp. 16 x 13 x 3. C.C., Clerk's office.

95. GUARDIANS' BOND, 1875--. 9 vols. Numbering varies.

Record of guardians' bonds, showing amount of bond, date, and beneficiary. Indexed alphabetically by guardian. Handwritten on printed form. 500 pp. 16 x 13 x 3. C.C., 5 vols., 1875-1913, attic; 4 vols., 1913-- , Clerk's office.

96. GUARDIANS' DOCKET, 1860--. 13 vols. (1-13).

Record of causes of guardians and wards, showing date, sureties, amount of bond, and proceedings. Indexed alphabetically by guardian. Handwritten. 260 pp. 16 x 13 1/2 x 3. C.C., Clerk's office.

97. BONDS, RECORD OF, GUARDIANS, 1875--. 51 file boxes. (A-E, 46 boxes, not numbered or lettered).

Record of all guardian's bonds issued, showing amount of bond, date, and beneficiary. No index. 12 x 4 x 4. C.C., 46 file boxes, 1875-1933, attic; 5 file boxes, 1933-- , Clerk's office.

98. GUARDIANSHIPS AND ESTATES, INDEXED, 1819--. 2 vols.

Index to all records of settled guardianships and estates, showing parties, and dates. Arranged alphabetically by decedent. Handwritten. 600 pp. 16 1/2 x 13 1/2 x 3 1/2. C.C., Clerk's office.

99. RECEIPTS, 1800-1861. 1 vol. 600 p.

Contains current reports not approved by the Probate Court, pending hearings. No index. 12 x 10 x 4. C.C., Clerk's office.

100. SALE OF PERSONAL PROPERTY, ACCOUNT OF 1800--. 2 vols.

Record of sale of personal property by court order, showing parties, description of article sold, sureties on votes taken, and guardian. Indexed alphabetically by property owner. 1800-1809, handwritten; 1800--, typed. 500 pp. 10 x 12 x 3 1/2. C.C., 1 vol., 1800-09, attic; 1 vol., 1800--, Clerk's office.

101. WILL RECORD, 1810--. 16 vols. (A, 1-16, and 1 vol. not numbered).

Record of wills stating the last wills and testament of said persons, showing date, parties, amount of estate, and how distributed. 17 vols., indexed alphabetically by deceased; 1 vol., no index. Handwritten. 500 pp. 10 x 12 x 2 1/2. C.C., 17 vols., 1810--, Clerk's office; 1 vol., 1802-09, Recorder's office.

102. WILLS, RECORD OF, 1826--. 50 file boxes. (A-Z, 50 boxes not numbered or lettered).

Record of the legal disposition of property at death of owner, showing parties, date, name of deceased, and how to be distributed. No index. 10 x 1 x 4. C.C., 50 file boxes, 1826-1830, attic; 3 file boxes, 1830--, Clerk's office.

103-4. CASES, RECORD OF DECIDED, 1880--. 1170 file boxes.

(1-595, 905-1050 and 428 boxes not numbered or lettered).

Record of all cases decided and pleadings filed in each suit falling under the jurisdiction of the Superior Courts No. 1 and No. 2, showing parties, cause, costs, summons, complaint, and decision of the court. Arranged alphabetically by plaintiff. Condition fair. 12 x 4 $\frac{3}{4}$ x 10. C.C., 969 file boxes, 1880-1929, attic; 201 fileboxes, 1920--, Clerk's office.

105. DECREE EXECUTION DOCKET, 1919--. 1 vol.

Record of legal instruments issued to an officer, authorizing him to enforce a judgment given by the Superior Court No. 2, showing parties, judgment rendered, amount, costs, to what officer issued, to whom delivered, replevin bond, date returnable, date of judgment, and officers return. Indexed alphabetically by debtor. Handwritten and typed. 530 pp. 18 x 13 $\frac{1}{2}$ x 3. C.C., Clerk's office.

106. ENTRY DOCKET; ENTRY DOCKET, ISSUE DOCKET AND FEE BOOK; FEE BOOK, 1881--. 96 vols. (1-96).

Record of issues, court proceedings and Clerk's fees itemized, showing date, kind of action, parties, attorneys, and judgment, and cost. Indexed alphabetically by plaintiff. Handwritten on printed form. 600 pp. 18 $\frac{1}{2}$ x 13 x 3. C.C., 31 vols., 1881-1915, attic; 65 vols., 1915--, Clerk's office.

107. ENTRY DOCKET, ISSUE DOCKET, AND FEE BOOK, 1919--. 47 vols. (1-47).

Record of actions entered in court proceedings, showing date, amount of judgment, costs, and fees. Indexed alphabetically by plaintiff. Handwritten. 600 pp. 18 x 13 x 3. C.C., Clerk's office.

100. JUDGMENT DOCKET, 1893--. 2 vols. (1-2).

Record of writ of judgments, showing writ and cause number, parties, amount of judgment, date of judgment, delivered to whom, when returnable and officers return. Indexed alphabetically by debtor. Handwritten.

200 pp. 10 x 15 1/2 x 3. C.C., Clerk's office.

100. JUDGMENT DOCKET, 1891--. 4 vols. (1, 4-6). 1894-1914, missing.

Record of judicial decrees or decisions, showing parties, costs, rendition, and receipt of satisfaction. Indexed alphabetically by debtor.

270 pp. 10 x 15 1/2 x 3. C.C., Clerk's office.

110. JUDGMENT DOCKET, 1890--. 3 vols.

Record of all court decisions, showing order book number, attorney, parties, amount, date of rendition, recognizance, and receipts of satisfaction. Indexed alphabetically by debtor. Handwritten on printed form.

235 pp. 10 x 15 1/2 x 3. C.C., 3 vols., 1890-1910, attic; 2 vols. 1910--; Clerk's office.

111. ORDER BOOK, SUPREME COURT (No. 1), 1891--. 89 vols. (1-89).

Record of various orders and decrees, showing parties, date, cause, and court decisions. Indexed alphabetically by plaintiff. 1891-1925, handwritten; 1925--; typed. 500 pp. 10 x 15 x 3. C.C., Clerk's office.

112. ORDER BOOK, SUPERIOR COURT No. 2, 1919-- 31 vols. (1-3).
Record of the orders and decrees, showing date, cause, parties, and court demands. Indexed alphabetically by plaintiff. 1919-28, handwritten; 1928-- , typed. 570 pp. $10\frac{1}{2}$ x 13 x 3. C.C., Clerk's office.

113. ORDERS OF SALE AND EXECUTION, RECORD OF SUPERIOR COURT No. 2, 1873-- . 105 file boxes.
Record of all sales and executions of the Superior Court No. 2, showing Sheriff, date of sale, cause, amount received, parties, property sold and location. Arranged chronologically. 12 x 4 x 4. C.C., 102 file boxes, 1873-1932, attic; 3 file boxes, 1932-- , Clerk's office.

114. REPORTS, RECORD OF SUPERIOR COURT, 1881-- . 428 file boxes.
Record of all court proceedings, showing date, parties, cause, amount of fines, and sentence. Arranged chronologically. 12 x 5 x 6. C.C., 410 file boxes, 1881-1933, attic; 18 file boxes, 1933-- , Clerk's office.

115. SUITS DECIDED, SUPERIOR COURT (No.1.), INDEX TO, 1881-- .
3 vols. (1-3).
Index to all suits decided in the superior Court, showing parties, date commenced, when decided, and suit number. Arranged alphabetically by plaintiff. Handwritten on printed form. 500 pp. $18\frac{1}{2}$ x $13\frac{1}{2}$ x 3. C.C., Clerk's office.

116. SUITS DECIDED, SUPERIOR COURT No. 2, INDEX TO, 1910-- .
2 vols. (1-2).
Index of all suits decided, showing parties, date commenced, when decided, and suit number. Arranged alphabetically by plaintiff and defendant. Handwritten on printed form. 350 pp. $18\frac{1}{2}$ x $13\frac{1}{2}$ x $2\frac{1}{2}$. C.C., Clerk's office.

Licenses and Registers

117. BLIND PENSIONERS' PETITIONS, INDEX TO, 1933--. 1 vol.

Index to all blind pension petition records, showing date filed, petitioner's name, cause number, amount, and box number. Arranged alphabetically by petitioners. Handwritten. 200 pp. $10\frac{1}{2}$ x $12\frac{1}{2}$ x $1\frac{3}{4}$. C.C., Clerk's office.

118. CERTIFICATES FOR PRACTICE OF OPTOMETRY, RECORD OF, 1907--. 1 vol.

Record of certificates for practice of optometry, showing date of registration, to whom issued, date issued, and qualifications of applicant. No index. Handwritten. 200 pp. 18 x 11 x 1 . C.C., Clerk's office.

119. DENTIST LICENSE RECORD, 1899--. 1 vol.

Record of all dentist licenses issued, showing number of license, name of State and county, name of applicant, and date of seal. Indexed alphabetically by applicant. Handwritten on printed form. 112 pp. 16 x $1-\frac{3}{4}$ x $3/4$. C.C., Clerk's office.

120. DENTIST AND VETERINARY CERTIFICATES, RECORD OF, 1917--. 2 file boxes.

Record of all dentists and veterinary certificates issued. File boxes are locked, and additional information not accessible. No index. 12 x 4 x 4 . C.C., Clerk's office.

121. ESTRAYS, RECORD OF, 1843-1914. 2 vols.

Record of estrays, showing description of animals, name of owner, and date animal went stray. No index. Handwritten on printed form. 320 pp. $12\frac{1}{2}$ x $8\frac{1}{2}$ x $1\frac{1}{2}$. C.C., attic.

122. FIREARM DEALER LICENSE, RECORD OF, 1925--. 1 vol.

Record of firearms dealers' license issued, showing date issued, what issued, to whom issued, and why issued. No index. Handwritten on printed form. 100 pp. 11 x 8 $\frac{1}{2}$ x 1. C.C., Clerk's office.

123. FIREARMS, PERMITS TO CARRY, 1925-1935. 6 vols.

Record of permits issued to carry firearms, showing description of person applying for permit, name, location, and address. No index. Handwritten on printed form. 450 pp. 11 x 9 $\frac{1}{2}$ x 2 $\frac{1}{2}$. C.C., 5 vols., 1925-29, attic; 1 vol., 1929-35, Clerk's office.

124. FIRMS AND PARTNERSHIPS, RECORD OF, 1931--. 2 file boxes.

Record of all firms and partnerships. File boxes locked, and additional information not accessible. No index. 12 x 4 x 4. C.C., Clerk's office.

125. JUNK DEALERS' LICENSES, RECORD OF, 1905--. 1 vol.

Record of all junk dealers' licenses issued, showing party, location of business, date issued, and date of expiration. Indexed alphabetically by dealer. Handwritten. 85 pp. 13 x 8 $\frac{1}{2}$ x 3/4. C.C., Clerk's office.

126. MARRIAGE AFFIDAVIT, RECORD OF, 1896-1925. 2 vols.

Record of persons making application for marriage licenses, showing parties, date, age, color, and residence. Handwritten. 573 pp. 13 x 13 x 3. C.C., Clerk's office.

For later records, see entry 127.



127. MARRIAGE LICENSES, RECORD OF, 1818--. 93 vols. (1-87, 3 vols. not numbered or lettered).

Record of all marriage licenses issued, showing parties, date, age, color, occupation, and residence. Arranged chronologically. Handwritten on printed form. 550 pp. $18\frac{1}{2} \times 13 \times 3$. C.C., Clerk's office.

128. MARRIAGE RECORD, INDEX TO, 1818--. 22 vols.

Index to all marriage records, showing parties who were married, date, volume, and page number. Arranged alphabetically by groom. Handwritten. 100 pp. $16\frac{1}{2} \times 10 \frac{3}{4} \times 3$. C.C., Clerk's office.

129. MARRIAGE RETURNS, RECORD OF, 1882-88, 2 vols.

Record of marriages, showing name of groom, bride, age of groom, occupation, birth, father, and when and where married. No index. Handwritten. 200 pp. $16\frac{1}{2} \times 11\frac{1}{2} \times 2$. C.C., Clerk's office.

130. MARRIAGE RETURNS, RECORD OF, 1904--. 451 file boxes.

Record of all marriages, showing parties, date, place and by whom married. Arranged alphabetically by bride and groom. Condition poor. C.C., 451 file boxes, 1904-35, attic; 2 file boxes, 1936--, Clerk's office.

131. REGISTER OF TRAINED NURSES, 1905--. 1 vol.

Record of all licenses issued trained nurses, showing number and date of license, certificate, date of registration, and qualification of applicant. No index. Handwritten. 75 pp. $9\frac{1}{2} \times 9 \times 3\frac{1}{4}$. C.C., Clerk's office.

132. OATHS, RECORD OF, 1896---. 2 file boxes.

Record of oaths and appointment of deputies for various offices, showing date, name, and office. Arranged alphabetically by officer. 12 x 4 x 4. C.C., Clerk's office.

133. OATHS OF OFFICERS, 1932---. 1 file box.

Contains oaths of deputy clerks, Sheriffs, Treasurer, and prosecuting attorney. No index. 12 x 4 x 4. C.C., Clerk's office.

134. PATENTMEN, RECORD OF, 1899---. 1 file box.

Record of all persons applying for a patent, showing name, residence, patent applied for, and complete correspondence. Arranged chronologically. 12 x 4 x 4. C.C., Clerk's main office.

135. PHYSICIANS' LICENSE AND CERTIFICATE RECORD, 1924---. 2 vols.

(1-2).

Record of physicians' certificates and licenses, showing date of seal, to whom license is issued, and name of school, or system of medicine to which he belongs. Indexed alphabetically by applicant. Handwritten on printed form. 300 pp. 18 x 12 $\frac{1}{2}$ x 2 $\frac{1}{2}$. C.C., Clerk's office.

136. POULTRY LICENSE, 1926---. 2 vols. (2-3). V. 1, prior to 1926, missing.

Record of all licenses issued poultry dealers, showing name of applicant, date, location, and name of firm. Indexed alphabetically by applicant or corporation. Handwritten on printed form. 100 pp. 14 $\frac{1}{2}$ x 9 = 3/4. C.C., Clerk's office.

137. ~~RECORD OF FOREIGN CORPORATIONS, SHOWING DATE OF FILING, NAME OF COMPANY,~~
1910--. 1 vol.

Record of foreign corporations, showing date of filing, name of company, location, and name of agents. No index. Handwritten. 200 pp. 13 x 15 x 1. C.C., Clerk's office.

138. WORLD WAR VETERANS ADMITTED TO BAR, LIST OF, no dates.
1 file box.

Contains a list of world war veterans admitted to bar for practice of law, showing date, name, and location. No index. 12 x 4 x 4. C.C., Clerk's office.

Naturalization

139. INTENTION, RECORD OF, 1850-1899. 30 vols.

Record of intention to become a naturalized citizen, showing court, Clerk, emigrant, date, age, port, and when a citizen. Indexed alphabetically by emigrant. Handwritten on printed form. 157 pp. 13 3/4 x 8 1/2 x 2. C.C., Clerk's office.

140. NATURALIZATION SERVICE, RECORD AND RECORD, 1893-30.
12 vols. (1-12).

Record of naturalization petitions, showing petitioners, where from, port, arrival date, occupation, and address. Indexed alphabetically by petitioner. Handwritten. 150 pp. 10 x 12 x 1 1/2. C.C., Clerk's office.

Receipts and Disbursements

141. RECEIPTS AND DISBURSEMENTS, RECORD OF, 1873---. 10 vols.

(1-10).

Cash book: records of all receipts and expenditures, showing date, by whom received, to whom paid, on what account, and total. No index.

Handwritten. 322 pp. $18\frac{1}{2} \times 17\frac{1}{2} \times 3\frac{1}{2}$. C.C., 7 vols., 1873-1927, attic; 3 vols., 1927---, Clerk's office.

143. CLAIMS, RECORD OF COMMISSIONERS' COURT, 1888--. 312 file

boxes.

Record of claims, showing nature of claim against court, date and amount, No index. 5 x 5 x 12. C.C., 782 file boxes, 1888-1935, attic; 96 file boxes, 1935--, Auditor's office.

144. COUNTY ORDERS, RECORD OF COMMISSIONER'S COURT, 1847--.

100 file boxes, numbered by years.

Record of all appropriations, showing expenses of all county officials, salaries, supplies, and all other miscellaneous expenses. Arranged chronologically. 12 x 4 x 12. C.C., 82 file boxes, 1847-1935, attic; 18 file boxes, 1935--, Auditor's office.

145. POOR RELIEF, RECORD OF COMMISSIONER'S COURT, 1875--. 245

file boxes, numbered by years.

Record of all poor relief, showing recipient, date, order number, amount, name of vender, for what, fund, clothing, fuel, or medical aid. Arranged chronologically. 12 x 4 $\frac{1}{2}$ x 12. C.C., 125 file boxes, 1875-1933, attic; 125 file boxes, 1933--, Auditor's office.

146. UNPAID CLAIMS, RECORD OF, 1931--. 1 file box.

Record of unpaid claims against the city and county for damages, injury, and property bought, showing date, amount, person filing claim, and nature of claim. No index. 12 x 4 x 18. C.C., Auditor's office.

Proceedings and Reports

147. MINUTE BOOK, 1924--. 10 vols.

Daily record of all business transactions completed by the Board, showing date, working day, and nature of business. Arranged chronologically. handwritten. 160 pp. 18 x 12 x 1. C.C., Auditor's office.

148. RECORD, 1818--. 49 vols. (-183). V. 2-4, 1821-30, and 12, 1856-59, missing.

Record of proceedings, showing budgets, ditones, specifications, bids, contracts, affidavits, and claims allowed. Indexed alphabetically by person transacting business. 1818-1903, handwritten; 1903--., typed. 584 pp. 18 x 12 x 3 $\frac{1}{2}$. C.C., Auditor's office.

149. SCHOOL FUND SALES, RECORD OF COMMISSIONERS' COURT, 1862--.

95 file boxes, numbered by years.

Record of school fund sales, showing mortgagor, principle, interest, and expenses of county officials. Arranged chronologically. 12 x 4 $\frac{1}{2}$ x 12. C.C., 70 file boxes, 1862-1935, attic; 25 file boxes, 1935--., Auditor's office.

150. TRUSTEE'S REPORTS, COMMISSIONERS' COURT, 1860--. 171 file

boxes, marked by years.

Record of trustee's reports, showing date, purpose, from whom, common school fund, township fund, and dog tax fund. No index. 12 x 4 x 12. C.C., 100 file boxes, 1860-1935, attic; 71 file boxes, 1935--, Auditor's office.

Roads

151. ROADS RECORDS, 1867--. 5 vols. (1-5).

Record of road petitions, work and improvements, showing cost, date, material used, and by whom work was done. No index. 1867-1903, handwritten; 1903--, typed. 350 pp. 25 x 14 x 3. C.C., Auditor's office.

CORONER

The Coroner is a constitutional officer, elected biennially. There is no prohibition against continuous tenure of office. He is nominated by primary and elected at the general election. The Coroner must furnish a five thousand dollar bond. (Indiana Const., Art. 6, Sec. 2).

The Coroner investigates violent deaths. He can arrest the Sheriff in case that becomes necessary, and performs the duties of the Sheriff when the Sheriff is interested, absent, or otherwise incapacitated from serving. (2 Indiana Rev. Stat. 1352; Acts 1371, 1379 Special Session, and 1933; Burns 49-2901 to 49-2915 [11686-116807]).

152. INQUESTS, RECORD OF, 1901--. 3 vols. Prior to 1901, missing.

Record of all judicial inquiries in regard to the cause of a sudden death from any cause, showing name of deceased, date, age, sex, color, place of death, cause, and general description. Arranged chronologically. Handwritten. 200 pp. 18 x 12 x 2-3/4. C. R. Vandersdell's private office, 344 South 13th, St., Terre Haute, Ind.

153. INQUESTS, RECORD OF, 1928--. 11 file boxes.

Record of Coroners inquests. These boxes are locked and additional information is unavailable. No index. 12 x 4 x 4. C.C., Clerk's office.

184. REPORT, RECORD OF DECEASED, 1907--. 402 file boxes.

Record of reports on deceased attended, showing date, name of deceased, cause, witnesses, place, and complete report of case. Arranged alphabetically. 12 x 5 x 6. C.C., 18 file boxes, 1907-27, attic, east room; 480 file boxes, 1910-24, attic, west room; 14 file boxes, 1828--., Clerk's office.

COUNCIL, COUNTY

The County Council is composed of seven members. Vigo County is divided into four councilmanic districts with one councilman elected by the electors of each district, and three others elected at large by the electors of the entire county (Acts 1899; Burns 26-502 /53827). They hold office for four years (Acts 1899; Burns 26-505 /53837). The Council elects its president (Acts 1899; Burns 26-507 /53837), the Auditor acts as clerk (Acts 1899; Burns 26-509 /53707), and the Sheriff executes the orders of the Council (Acts 1899; Burns 26-510 /53727).

The power of fixing the tax rate for county purposes, and for all purposes where the rate not fixed by law is required to be uniform throughout the county, is vested in the Council, as well as the power of making appropriations of money to be paid out of the county treasury (Acts 1899; Burns 26-515 /53757).

The Council passes on all budget estimates submitted by county officials (Acts 1899, 1907, 1913; Burns 26-521 /53827).

The Council has the exclusive power to authorize the borrowing of money for the county and the issuing of bonds (Acts 1899, 1921, 1929; Burns 26-532 /53857). No sale or purchase by the county or public estate of the value of \$1,000 or more shall take place without authorization of the Council (Acts 1899; Burns 26-534 /53857).

155. ANNUAL BUDGETS, RECORD OF, 1931--. 1 file box.

Record of money appropriated by County Council for expenses of the county, showing purpose of appropriation, amount, and date. Arranged chronologically. 12 x 4 x 18. C.C., Auditor's office.

156. COUNTY COUNCIL, RECORD OF, 1931--. 1 file box.

Record of County Council proceedings in passing ordinances and laws governing cities and county, together with various appropriation made, showing date, nature of ordinance or appropriation, and exact description of the same, No index. 12 x 4 x 18. C.C., Auditor's office.

157. SPECIAL APPROPRIATION, RECORD OF, 1931--. 1 file box.

Record of all special appropriations made by County Council for various expenses, showing amount, nature of appropriation, and date made. No index. 12 x 4 x 18. C.C., Auditor's office.

FINANCE, BOARD OF

The Board of Vigo County Commissioners constitutes the Board of Finance. The Auditor acts as secretary. The Board may sue and be sued in its own name whenever necessary to accomplish the purpose intended by its creation.

In Vigo County, since the County Treasurer is ex-officio treasurer of Terre Haute, the county seat, and is ex-officio Treasurer of the school city or board of school commissioners of Terre Haute, the Board of Finance consists of the Board of County Commissioners, the mayor, controller, and the chief executive officer of the school city or the board of school commissioners of Terre Haute.

The Board of Finance has charge of and controls the funds of Vigo County, the funds of Terre Haute, and the funds of Terre Haute school city. (Acts 1907; Burns 61-606 [126167].)

The Board of Finance selects the depository for Vigo County funds. It approves the purchase of U. S. Government bonds or other interest-bearing obligations of the U. S. Government. It invites proposals to receive public funds on deposit, receives proposals, and creates and revokes depositories. (Acts 1907, 1909, 1931; Burns 61-610 to 61-613 [12620-267]).

The General Assembly of 1935 repealed the acts establishing this board (Acts 1935; Burns, 1936 Supplement, 61-606), and in the same session in the "Depository Acts of 1935," re-established the Board of Finance practically unaltered (Acts 1935; Burns, 1936 Supplement, 61-622, 61-623).

158. FINANCE COMMISSIONERS' COURT, BOARD OF, 1907--. 2 vols.

(1-2).

Record of all bonds issued by the Board of Finance, showing date, nature of bond, amount, and to whom issued. No index. Typed. 408 pp.

17 x 11 x 2 $\frac{1}{2}$. C.C., Auditor's office.

HEALTH COMMISSIONER

The Health Commissioner is appointed by the County Commissioners for a four-year term and is not restricted or limited as to the number of years he may serve. (Burns 35-103 /§1587).

It is the duty of the Health Commissioner to study and check contagious diseases in the various communities, wherever and whenever possible, and advise and counsel various persons interested in the control of diseases. He is required to maintain records of births, deaths, marriages, make dairy inspections, food inspections, and hold regular examinations of pupils in the various schools of Vigo County at regular intervals. (Acts 1891, Burns 35-103 /§1587).

158-a. BIRTHS, RECORD OF, 1882--. 16 vols.

Record of all births, showing name of child, parents, date, residence, city, town, township, and sex. Arranged alphabetically by child. Handwritten. 550 pp. 18 x 12 x 2 $\frac{3}{4}$. C.C., Health office.

159. DEATHS, RECORD OF, 1882--. 15 vols., numbered by years.

Record of all deaths, showing deceased, cause of death, date, age, residence, city, town or township. Arranged alphabetically by deceased. Handwritten. 480 pp. 18 x 12 x 2 $\frac{3}{4}$. C.C., Health office.

159-a. CONTAGIOUS DISEASES, RECORD OF, 1915--. 1 vol.

Record of all contagious diseases, showing cause of death, family, residence, city, town, township, name, age, sex, color, reported by doctor, post office, and record number. Indexed alphabetically by family name. Handwritten. 800 pp. 18 x 12 x 3. C.C., Health office.

HIGHWAY SUPERVISOR

The County highway system was, at one time, administered by the Superintendent of Highways who was appointed by the County Commissioners for a term of four years, and many records bear his name and title. This office was established in 1913 and abolished March 1, 1933, and the powers and duties given to the Surveyor (Acts, 1913, 1933; Burns 36-1113). In order to provide for necessary supervision in counties warranting more attention than the Surveyor can give, the Board of County Commissioners of any county of the State of Indiana has the right to employ any person other than the Surveyor as supervisor of county highways, and such officer is called the Highway Supervisor (Acts, 1933; Burns 36-1110). The Board of Commissioners of Vigo County has appointed a separate Highway Supervisor.

The Highway Supervisor of Vigo County has general supervision of the repair of all highways, bridges, and culverts of the county. It is his duty to see that the mail routes are kept open. He must attend the annual road school at Purdue University. (Acts, 1933; Burns, 36-1101 to 36-1109).

130. CLAIMS, RECORD OF, 1918--. 542 file boxes, marked by years. Record of all claims against county for material bought and pay rolls for labor, showing name, date, total hours worked, rate per hour, and total amount of pay roll or material. Arranged chronologically. 5 x 5 x 12. C.C., 420 file boxes, 1918-1927, attic; 122 file boxes, 1928--, Highway supervisor's office.

160a. GASOLINE USED, RECORD OF, 1935---. 1 vol.

Record of gasoline used by Highway Department, showing name of the person who used it, amount consumed, and price. No index. Handwritten. 200 pp. 14 x 7 $\frac{1}{2}$ x $\frac{1}{4}$. C.C., Highway Supervisor's office.

161. GRAVEL ROAD EXPENDITURES AND REPAIRS, LEDGER OF, 1930--.

3 vols. (1-3).

Record of disbursements for road repairs, showing labor expense, purchase made, amount, road repair, nature of repair, and cost. Indexed by employees and page number. Handwritten on printed form. 900 pp. 18 x 14 x 3. C.C., Supervisor of Highway's office.

162. GRAVEL TICKET, 1889---. 122 file boxes.

Record of tickets given men hauling gravel to road, which tickets are turned into office and must correspond with pit report, showing name, weight of load, and date. Arranged chronologically. 5 x 5 x 12. C.C., Highway Supervisor's office.

163. JOURNAL, 1935---. 1 vol.

Record of work accomplished by highway department, showing date, location of project, nature of work done and employees. No index. Handwritten. 300 pp. 14 x 8 x 1. C.C., Supervisor of Highway's office.

164. VIGO COUNTY, 1930.

Communication maps, showing roads in Vigo County. Printed and shaded. 1 inch to 1 mile, 24 x 22. C.C., Supervisor's Highways office.

HOME DEMONSTRATION AGENT

The Home Demonstration Agent is an optional officer, and was created by the Vigo County Council upon the receipt of a petition signed by not less than 100 taxpayers, five of whom were from each township in the county,

The agent is authorized to develop further the county extension vocational education program for the improvement of agriculture, home economics, and rural life generally, in cooperation with the work carried on by the Federal Government in this field. Acts 1931; Burns 28-5627).

135. ENROLLMENT OF MEMBERSHIP, RECORD OF 4-H CLUBS, 1932--. 1 file box.

Record of all 4-H Club enrollments, showing name of township, number enrolled, residence, age, sex, color, and project working on. Arranged alphabetically by townships and members. $13\frac{1}{2} \times 11\frac{1}{2} \times 25$. Home Demonstration Agent's office, Post Office.

136. HEALTH CONTEST, RECORD OF, 4-H CLUBS, 1933--. 1 file box.

Record of healthiest boy and girl sent to State fair from each 4-H Club, showing examinations and percentages as to their eyes, ears, teeth, hair, sleep, and diet. Arranged chronologically. $8\frac{1}{2} \times 3\frac{1}{2} \times 16$. Home Demonstration Agent's office, Post Office.

167. JUNIOR LEADERS, REPORT OF 4-H CLUBS, 1933--. 1 file box.

Report of progress of Junior Leaders, and membership from township 4-H Clubs. Arranged chronologically. 13 x 11 x 25. Home Demonstration office, Post office.

RECORDER

The Recorder is a constitutional officer elected for a four-year term. He is nominated in the primary and elected in the regular election, and is not eligible to hold office for more than eight years in any twelve-year period (Indiana Const., Art. 6, Sec. 2; 1 Rev. Stat. 1852; Acts, 1901; Burns 49-3201).

It is his duty to enter upon the books of his office at the time they are executed, all satisfactions, cancelations, and assignments, of whatever kinds, attest the release of mortgages, leases, or other instruments entitled and required by law to be recorded in Vigo County, to keep special records of cemetery deeds, cemetery associations, farm names, chattel mortgages, and miscellaneous instruments. (1 Indiana Rev. Stat. 1852; Acts 1855, 1875 Special Session, 1905, 1913, 1919, 1925, 1927 and 1931; Burns 49-3203 to 49-3235 /1923-1953/).

Deeds

168. ABSTRACTS OF INSTRUMENTS, RECORD OF, 1841-1933. 39 vols.
(1-55).

Record of abstracts of instruments, showing kind of instrument and description of land. No index. Handwritten on printed form. 350 pp. 17 x 16 x 3. C.C., 24 vols., 1841-1918, attic; 15 vols., 1918-1933, Recorder's office.

169. CEMETERY RECORD, 1929--. 1 vol.

Record of cemetery lots sold, showing purchases, date, amount, from whom bought, terms, and how lots are to be used. Indexed alphabetically by purchaser. Typed. 548 pp. $17\frac{1}{2} \times 14 \times 2\frac{1}{2}$. C.C., Recorder's office.

170. DEED RECORD, 1818--. 205 vols. (1-205).

Record of deeds, showing date, name, parties, amount of land, and amount paid. Indexed alphabetically by grantee. Typed on printed form. 582 pp. $18 \times 11\frac{1}{2} \times 2\frac{1}{2}$. C.C., Recorder's office.

171. DEEDS, GENERAL INDEX TO, 1848--. 78 vols. (1-78).

Index to all deed records, showing description of land, kind of deed, and considerations. Arranged alphabetically by grantor or grantee. Handwritten on printed form. 450 pp. $18 \times 11\frac{1}{2} \times 3$. C.C., Recorder's office.

172. MISCELLANEOUS INSTRUMENTS, GENERAL INDEX TO, 1876--. 34 vols. (1-34).

Index to all miscellaneous instruments, showing description, names of owners, and buyers of instruments. Arranged alphabetically by owner, buyer, or business transacted. Handwritten on printed form. 228 pp. $17\frac{1}{2} \times 11\frac{1}{2} \times 2\frac{1}{2}$. C.C., Recorder's office.

Mortgages

173. CHATTEL MORTGAGE RECORD, 1889--. 90 vols. (1-90).

Record of mortgages held by various loan companies. Indexed alphabetically by mortgagor. Typed. 479 pp. $18 \times 12\frac{3}{4} \times 3$. C.C., 40 vols., 1889-1921, attic; 40 vols., 1921--¹, Recorder's office.

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174. CHATTEL MORTGAGES, GENERAL INDEX TO, 1928---. 4 vols. (2-4).

Index to all chattel mortgage records, showing date recorded, description of instrument, and volume number. Handwritten on printed form.

Arranged alphabetically by mortgagor and mortgagee. 646 pp. 18 x 11 $\frac{1}{2}$ x 3. C.C., Recorder's office.

175. MORTGAGE RECORD, 1852---. 210 vols. (A-Z, 1.-9, as 1a-1z, 2b-2z etc.)

Record of loan by mortgagor to mortgagee on said real property, showing description, kind, date, amount, parties, and terms. Indexed alphabetically by mortgagor or mortgagee. Handwritten on printed form. 590 pp. 17 $\frac{1}{2}$ x 12 $\frac{1}{2}$ x 3. C.C., Recorder's office.

176. MORTGAGES, GENERAL INDEX TO, 1851---. 60 vols. (1-60).

Index to all mortgages, showing description of land, consideration, and kind of mortgages. Arranged by mortgagor or mortgagee. Handwritten. 320 pp. 18 $\frac{1}{2}$ x 12 x 2 $\frac{3}{4}$. C.C., Recorder's office.

177. SATISFACTIONS, RECORD OF CANCELATIONS AND ASSIGNMENTS, 1929---.

1 vol.

Record of satisfactions, cancelations, and assignments pertaining to realty mortgages, school fund mortgages, chattel mortgages, and liens.

No index. Handwritten on printed form. 585 pp. ^{16 x 13 x 2 $\frac{3}{4}$} C.C., Recorder's office.

178. SCHOOL FUND MORTGAGE RECORD, 1855---. 10 vols. (1-10).

Record of money borrowed from the school fund at a rate of interest payable in stated terms, on mortgaged property. No index. 4 vols., 1855-1900, handwritten; 6 vols., 1900--, typed. 520 pp. 18 x 10 x 2 $\frac{1}{2}$. C.C., Recorder's office.

Plats

179. PLAT BOOK, 1852-- . 17 vols. (1-15, 2 vols. not numbered.)

Record showing the description and plans of all streets, lands, and railroads in the county. No index. Handwritten. 143 pp. 24 x 21 $\frac{1}{2}$ x 1 $\frac{1}{2}$. C.C., Recorder's office.

Registers

180. LEASE RECORDS, 1869-97. 3 vols. (1-3 $\frac{1}{2}$).

Record of leases issued, showing to whom leased, from whom leased, date, number of years leased, and amount. Indexed alphabetically by grantee. Handwritten. 398 pp. 17 $\frac{1}{2}$ x 11 x 3. C.C., Recorder's office.

181. MISCELLANEOUS RECORDS, 1854-- . 70 vols. (1-70).

Record of miscellaneous records of all kinds of lands, lots, ranges, and squares, showing size, description, amount paid, value and owner. Indexed alphabetically by owner. Handwritten on printed form. 600 pp. 18 x 11 $\frac{1}{2}$ x 3. C.C., Recorder's office.

REVIEW, BOARD OF

Vigo County has an annual board for the review of assessments and the equalization of the valuation of real and personal property. The board is composed of the Assessor, Treasurer, Auditor, and two freeholders of opposite political parties, appointed by the judge of the Circuit Court. The Assessor is the president and the Auditor is the secretary of the board. (Acts 1919, 64-1201 [14204], 69-1205 [14203]).

From 1881 to 1919 the duties of reviewing and equalizing tax assessments were performed by a County Board of Equalization consisting of the County Commissioners and four freeholders appointed by the circuit judge. (Acts 1881, pp. 611). The law of 1919 superseded this act and renamed the body the Board of Review.

It is the duty of the board to make changes in the valuation of the property in the township or any taxing unit within the township, and to determine the rate per cent to be added or deducted in order to make an equitable equalization of taxes throughout the county. The board also has the power, in proper cases, to correct the valuation of any particular tract or lot. (Acts 1919, *ibid.*).

If the board shall find the aggregate assessment too high or too low or unequal, it may set aside the assessment of the whole county, or township, or taxing unit therein, and order a new assessment. (Acts 1919, *ibid.*).

182. RECORD, 1916-31. 5 vols. (1-5).

Record of change of assessments made by Board of Review, giving valuation by township assessor, raised or lowered value, notice served, summons, and reason of change. Index varies. Handwritten. 680 pp. 19 x 14 x 2 $\frac{1}{2}$. C.C., Auditor's office.

SCHOOLS, SUPERINTENDENT OF

The Superintendent of Schools is elected by the township trustees for a four-year term. The candidate must have had five years' successful experience as a teacher in the public schools, and at the time of his election he must hold a superintendent's license. He must give bond for five thousand dollars. (Acts 1889, 1911, 1913, and 1927; Burns 28-702 §5507).

The Superintendent exercises general supervision of the schools of Vigo County. He visits schools while they are in session, conducts teachers' institutes, and calls meetings of teachers of Vigo County schools once each month in the school year. His jurisdiction is limited to unincorporated communities. He makes out the basis of apportionment of school revenues from the enumeration. Official record of other county officers shall be open to his inspection, and he shall bring suit against them for neglect of duty. He presides over the county Board of Education and receives application for school aid relief. (Acts 1933; Burns 28-901 to 28-911).

Children

183. EXAMINATIONS FOR COMMON SCHOOL, RECORD OF, 1865-1883, 2 vols. Record of examination grades of eighth grade graduates from common school, showing date of examination, teachers, trustee, and grades. No index. Handwritten on printed form. 602 pp. 17 x 12 x 2 $\frac{1}{2}$. C.C., Superintendent of schools office.

Teachers

184. TEACHERS' CONTRACTS, 1932--. 20 file boxes.

Copies of teachers' contracts, showing date, name of applicant, age, school term, grade and salary. Arranged alphabetically by teachers.

12 x 14 x 26. C.C. Superintendent's office.

185. TEACHERS' LICENSE, RECORD OF, 1907-23. 4 vols.

Record of teachers' license, showing date of examination and license, name of applicant, address, and grade of examination in each subject taken. Indexed alphabetically by applicant. Handwritten. 125 pp.

17 x 15 x 2. C.C., Superintendent of Schools office.

186. TEACHERS' SALARIES, RECORD OF, 1932--. 1 folder.

Record of money paid to teachers for salaries, showing name of teacher, school, subject taught, and amount of salary paid. Arranged alphabetically by township and teacher. 12 x 14 x 26. C. C., Superintendent's office.

187. TEACHERS, RECORD OF, SUCCESS GRADES, 1910-33. 1 vol.

Record of teacher's grades on their teaching ability, showing teacher, year, township or school, success grade, and grades taught. Indexed alphabetically by teacher. Handwritten on printed form. 300 pp.

18 x 14 x 2 $\frac{1}{2}$. C. C., Superintendent's office.

SHERIFF

The Sheriff is a constitutional officer chosen for a two-year period and is not eligible to hold office more than four years in any period of six years. He is a political officer, nominated by primary and elected in the regular election. He must give bond for five thousand dollars. (2 Indiana Rev. Stat. 1852; Burns 49-2901 [1852]).

The Sheriff arrests without process all persons who, within his view, commit any crime or misdemeanor, delivers them before a justice of the peace of Vigo County and holds them in his custody until the cause of such arrest has been investigated; pursues and commits to jail all felons; and executes all process directed to him by legal authority. It is his duty also to protect persons in danger from mobs and possible lynchings. (2 Indiana Rev. Stat. 1852; Burns 49-2808 [1859-1865]).

Executions

188. SHERIFF'S DOCKET, 1879--. 34 vols. (1-34).

Record of all Sheriff's cases, showing nature of writ, when served, and general remarks. Indexed alphabetically by defendant. Handwritten on printed form. 578 pp. 18 x 14 x 2 $\frac{1}{2}$. C.C., 19 vols., 1879-1921, attic; 15 vols., 1921--, Sheriff's office.

189. SHERIFF'S REGISTER OF EXECUTIONS, 1868--. 15 vols, (1-15).

Record of the enforcement of a court judgment, showing date received, on whom served, date served, cash received, and cash spent. Indexed alphabetically by defendant. Handwritten. 300 pp. 18 x 17 x 2 $\frac{1}{2}$. C.C., 13 vols., 1868-1928, attic; 2 vols., 1929--, Sheriff's office.

190. WARRANTS, CIRCUIT COURT, 1927--. 1 file box.

Record of all warrants issued to Sheriff to make arrests and deliver defendant in Court at a specified time, showing date, name, cause of arrest, and Clerk's signature. No index. 6 x 8 x 20. C.C., Sheriff's office.

Fees

191. FEES, RECORD OF, 1878-- , 39 vols. (1-39).

Record of all fees collected, showing date received, total fees, name of parties, attorneys, payments, and nature of cause. Indexed alphabetically by defendant. Handwritten on printed form. 300 pp. 18 x 17 x 3. C. C., 1-14, 1878-1920, attic; vols. 15-39, 1920-- , Sheriff's office.

Investigations and Reports

192. ARRESTS, RECORD OF, 1926--33. 2 vols.

Record of all arrests, showing name, bond, charge, and date bond is signed. Indexed alphabetically by defendant. Handwritten on printed form. 160 pp. 18 x 16 x 2 $\frac{1}{4}$. C.C., Sheriff's office.

193. BONDS, RECORD OF, 1929--. 35 file boxes.

Record of all bonds issued persons under arrest, showing name, cause, amount of bond, bondsman, and date issued. Arranged chronologically. 4 x 3 x 12. C.C., Sheriff's office.

194. DEEDS ISSUED FROM CERTIFICATE OF SALE, RECORD OF, 1908--.

3 file boxes.

Record of clear deeds given on property sold by Sheriff, from certificates of sales issued Sheriff through court order, showing parties, description of property, amount of judgment, date of sale, name of purchaser, and date deed was issued. Arranged chronologically.

6.x.8 x 20. C.C., Sheriff's office.

195. PRISONER'S RECORD, 1878--. 22 vols.

Record of all prisoners admitted to jail, showing name, sex, age, color, residence, birth place, date admitted, by whose orders, why confined, amount of bail, date of sentence, discharge, number of days kept, and court of board. Indexed alphabetically by prisoners. Handwritten on printed form. 322 pp. 11 x 16 x 2½. C. C., jail.

196. PRISONERS' REGISTER, 1884--. 6 vols. (1-6).

Record of persons delivered to the Indiana Reformatory, school for feeble minded, reform schools, women's prison, correction department, epileptic village, and girls' school. Indexed by school or reformatory sent to. Handwritten, 350 pp. 18 x 16 x 3. ^{C.C.} 5 vols., 1884-1913, attic; 1 vol., 1932--, Sheriff's office.

197. PRISONERS INDIANA PENAL FARM, REGISTER OF, 1915--. 1 vol.

Record of prisoners sentenced to the Indiana Penal Farm, showing date, name, residence, nationality, sex, charge, and sentence. No index.

Handwritten. 150 pp. 19 x 13 x $1\frac{1}{2}$. C.C., Sheriff's office.

198. REPLEVIN BONDS, 1927--. 1 file box.

Record of bonds filed with Sheriff for protection until property is restored to rightful owner, showing parties, terms of bond, and date issued. No index. 12 x 14 x 20. C.C., Sheriff's office.

SURVEYOR

The Surveyor, or county engineer as he is sometimes known, is a constitutional officer, nominated by primary and elected in the general election for two years. He may be re-elected indefinitely. He must give bond in a sum fixed by the Board of County Commissioners. (Indiana Const., Art. 6, Sec. 2; 1 Indiana Rev. Stat. 1852; Burns 49-3301 [1954]).

The Surveyor performs all duties required of him as civil engineer in the work of Vigo County, including the preparation of plans and specifications for, and general supervision of all bridges, turnpikes, roads, ditches, drains, and levees. He establishes boundaries of farms and lots, and takes acknowledgments of mortgages and deeds for the conveyance of real estate. He removes after examination, the obstruction of any stream, and institutes foreclosure actions for sums due the county. (Indiana Rev. Stat. 1852; Acts 1875, 1895, 1901, 1911, 1925, and 1933; Burns 36-1110, 49-3308 to 49-3317 [1961-11970], 40-3319 to 49-3322 [1972-11975], and 49-3327 to 49-3328 [1990-11991]).

Bridges, Ditches and Roads

199. COUNTY ROADS, BRIDGES, BUILDINGS, BLUE-PRINTS AND TRACINGS OF, 1933--. 13 file boxes.

Physical maps, tracings, and blueprints of county roads, bridges, and buildings, showing dates, general description, and plans of each item. Printed, black and white, and blue-prints. 1 inch to one mile. 150 pp. 36" x 48". C.C., Surveyor's office.

200. DRAINAGE, RECORD OF, 1889---. 56 file boxes.

Record of county drainage system, showing sewers, ditches, locations of each, sizes, repairs, and costs. 40 x 36 x 3. C.C., 6 file boxes, 1889-1929, attic; 50 file boxes, 1930--, Surveyor's office.

201. COUNTY ROADS, RECORD OF, 1920---. 50 file boxes.

Records of road improvements and locations, showing causes for improvement, cost, by whom repaired, description of repair, and location of road. Arranged alphabetically by road. 40 x 36 x 3. C.C., Surveyor's office.

202. ROADS, IMPROVED MILEAGE, RECORD OF, 1930---. 50 file boxes.

Record of improved mileage roads, showing improved roads and how improved, bids, amount of gravel or other material required, location and total cost. Arranged chronologically. 40 x 36 x 3. C.C., Surveyor's office.

203. LETTERS FROM STATE HIGHWAY DEPARTMENT, 1930---. 50 file boxes.

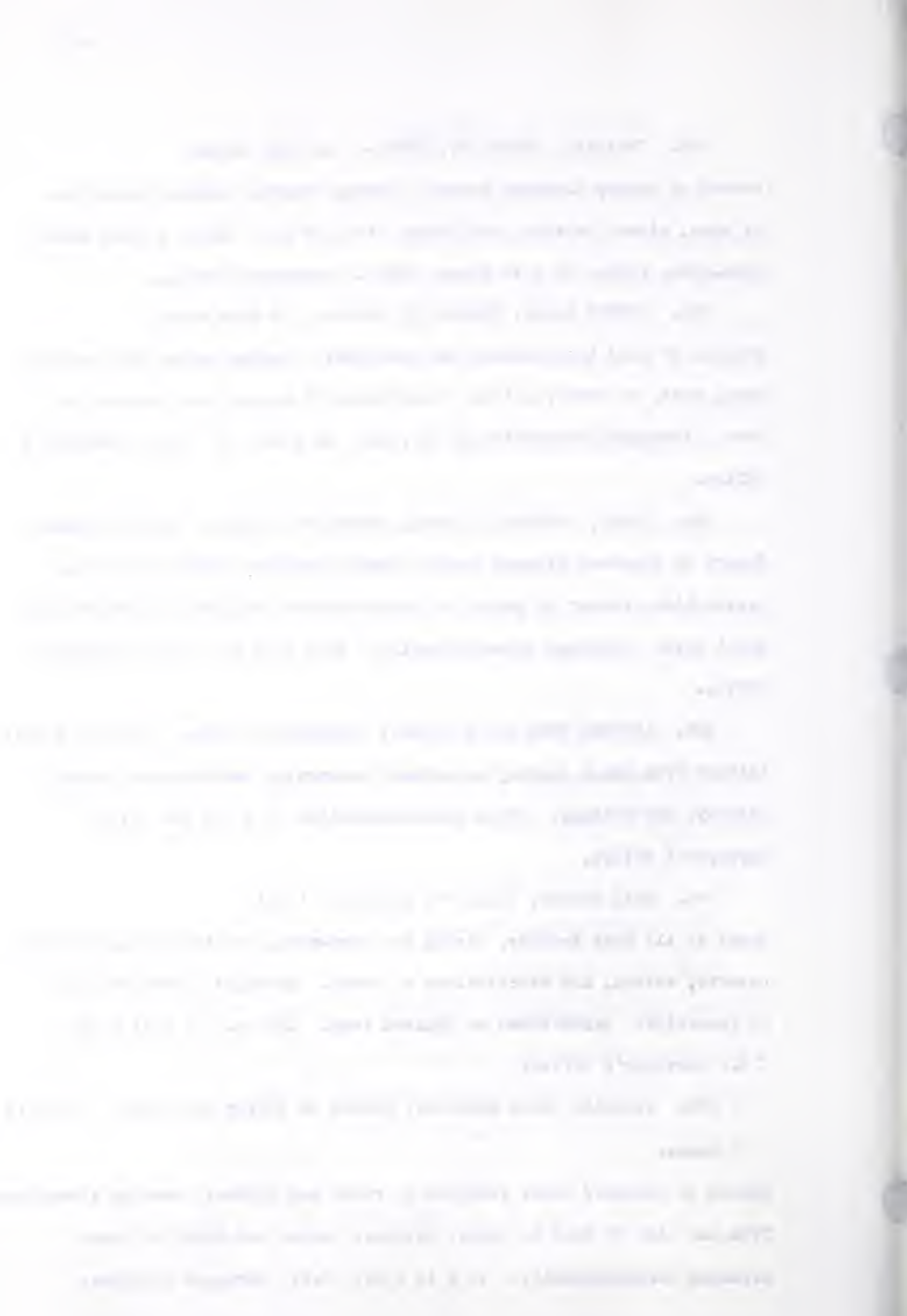
Letters from State highway department concerning conditions of county highways and bridges. Filed chronologically. 4 x 4 x 10. C.C., Surveyor's office.

204. ROAD RECORD, INDEX TO, 1818-86. 1 vol.

Index to all Road Records, giving the commencing and terminating points, reports, action, and descriptions of roads. Arranged alphabetically by townships. Handwritten on printed form. 200 pp. 18 x 15 x 1½. C.C., Surveyor's office.

205. STANDARD CROSS SECTIONS, RECORD OF SURVEY OF, 1915---. 13 file boxes.

Record of standard cross sections of roads and ditches, showing elevations from one side of road to other, ditches, depth, and width of roads. Arranged chronologically. 12 x 14 x 24. C.C., Surveyor's office.



206. STONE (ROADS) RECORD OF, 1936--. 1 vol.

Record of stone roads, including drawings of each township, sections which stone roads cross and where each corner-stone is located. Indexed alphabetically by township. 500 pp. 17 x 12 x 3. C.C., Surveyor's office.

207. W. P. A. PROJECTS, RECORD OF, 1933--. 13 file boxes.

Record of all W. P. A. projects making road improvements and building bridges, showing location, center line in highways, levels for creek and ditch drains, and dates when repairs were begun and completed. Arranged chronologically. 12 x 14 x 24. C.C., Surveyor's office.

Maps

208. VIGO COUNTY, 1927. 12 maps.

Political maps of twelve townships, showing county and State roads. Printed and shaded. 4 inches to 1 mile. 28 x 36. C.C., Surveyor's office.

209. VIGO COUNTY, 1933. 1 map.

Political map, showing all county and State roads. Printed, colored and blueprint. 1 inch to 1 mile. 25 x 24. C.C., Surveyor's office.

210. VIGO COUNTY, 1933--. 15 maps.

Physical maps of Vigo County, showing bridges, roads, sections, plats, dates, inlots and outlots. Black and white and blue-print. Maps are on display. 1 inch to 1 mile. 16 x 20. C.C., Surveyor's office.

211. VIGO COUNTY, 1935. 2 maps.

Political maps, showing townships, county and State roads in Vigo County. Printed and colored. 2 inches to 1 mile. 60 x 42. C.C., Surveyor's office.

Surveys

212. FIELD BOOKS, 1900--. 360 vols.

Record of Surveyor's daily activities and scheduled surveys, showing date, name of road surveyed, location of roads, and corner stones. Arranged chronologically. Handwritten. 150 pp. 8 x 4 x $\frac{3}{4}$. C.C., Surveyor's office.

213. FIELD BOOKS, RECORD OF, 1928--. 374 vols. (A,1-99; B,1-99; C,1-99; and D,1-77).

Record of drainage, measurements, surveys on roads, levies, buildings, and notes on figures of contracting. No index. Handwritten. 240 pp. 7 x 4 x $\frac{1}{2}$. C.C., Surveyor's office.

214. LEGAL SURVEY, 1900--. 13 file boxes. Prior to 1900, missing.

Record of all surveys made in which a ten day notice has been made to parties involved, showing location, date of survey, parties, and type of survey made. Arranged chronologically. 12 x 14 x 24. C.C., Surveyor's office.

TAX ADJUSTMENT, BOARD OF

The Board of Tax Adjustment of Vigo County consists of one member of the County Council selected by the Council, and six members appointed by the judge of the Circuit Court. The appointees must have the following qualifications; One shall be a township trustee; one shall be a mayor or president of the board of trustees of an incorporated town; one shall be a member of the city board of education; and three shall be resident freeholders of the county at large, not holding any public office. Not more than four of the members of the board shall belong to the same political party. (Acts 1933; Burns 64-304).

It is the duty of the board to examine, and if it deems necessary, revise, charge, or reduce, but not increase, any tax levy and any corresponding items of the budget on which the tax levies are based, and apportion the total of all of the levies so that the total levy on property within any municipal corporation for which the property therein is taxable, shall not exceed the total rate as provided by law. In the event of an emergency, a vote of at least five members is required to fix the tax levy at a higher rate than the law provides. (Idib.).

215. TAX ADJUSTMENTS, RECORD OF, 1931--. 1 file box.

Record of minutes of tax adjustment board and their action on rate of taxes and budgets, showing increase or decrease of various taxes. Arranged chronologically. 12 x 4 x 18. C.C., Auditor's office.

TREASURER

The Treasurer is a constitutional officer elected for a term of two years and is not eligible to serve more than four years in any period of six years. He is nominated in the primary and elected in the regular election. He is required to execute his official bond of not less than the amount of money which may come into his hands at any time during the term. (Indiana Const., Art. 6, Sec. 1).

The Treasurer receives all money coming to Vigo County and disburses the same on proper orders. He keeps fee books and cash books and makes quarterly reports to the Auditor. At the expiration of his term of office he gives a sworn statement to the Auditor showing specifically the amount of fees collected, and deposits with the Auditor all orders redeemed. He makes a monthly statement to the Treasurer of State, collects property and poll taxes and State license fees, sells all property found on any dead body remaining unclaimed for sixty days, and diverts to the State the proceeds from the sale of estates when the heirs are unknown. (Indiana Const., Art. 6, Sec. 1;

1 Indiana Rev. Stat. 1852; Acts 1853; Burns 49-3103 to 49-3117

[1906-119207]).

216. DAILY BALANCE OF CASH AND DEPOSITORIES, RECORD OF,

1930--. 3 vols., marked by years.

Record of receipts, showing disbursements, depositories, accounts, and summary of cash. No index. Handwritten on printed form. 450 pp. 18 x 16 x 2 $\frac{1}{2}$. C.C., Treasurer's office.

217. MORATORIUM TAX DUPLICATES, RECORD OF, 1933--. 2 vols.

Record of tax duplicates of which an extension of time for payment was allowed, showing taxing unit, description of property, amount, interest, and when payable. Arranged alphabetically by the payer. Handwritten. 400 pp. 18 x 17 x 3. C.C., Treasurer's office.

218. TAX DUPLICATES AND DELINQUENT, RECORD OF, 1871--.

756 vols. (A-Z).

Record of tax duplicates and delinquents, showing tax payers, description of real estate, value, total amount, and cash account of taxes paid. No index. Handwritten on printed form. 500 pp. 16 x 30 x 3. C.C., 718 vols., 1871-1930, attic; 38 vols., 1931--, Treasurer's office.

219. INHERITANCE TAX, RECORD OF, 1926--. 1 file box.

Record of taxes collected from inherited estates, showing name of estate, date, value of property both personal and real, total valuation, deduction of expenses, net valuation, name of payee, relationship to estate, valuation of interest, and exemptions. No index. 12 x 4 $\frac{1}{2}$ x 12. C.C., Treasurer's office.

220. INTANGIBLE TAX, RECORD OF, 1933--. 1 file box.

Monthly reports to the State on sale of intangible stamps, showing number sold, amount, and dates (monthly). Arranged chronologically. 12 x $4\frac{1}{2}$ x 12. C.C., Treasurer's office.

221. WARRANT BY DEPOSITORIES, RECORD OF, 1876--. 36 vols.

Record of warrants by depositories, showing fund, amount of warrant, and depositories fund. No index. Handwritten. 600 pp. 18 x 16 x 3. C.C., 29 vols., 1876-1914, attic; 1 vol., 1914-25, Auditor's office; 6 vols., 1926--. Treasurer's office.

222. TAX RECEIPTS, 1890--. 534 vols.

Record of tax receipts, showing date paid, name, amount paid, description of property, and amount of property. No index. Handwritten. 900 pp. 12 x 6 x 10. C.C., 500 vols., 1890-1933, attic; 34 vols., 1933--. Treasurer's office.

223. STATE BOARD OF EXAMINERS' REPORTS, RECORD OF, 1931--.

1 file box.

Record of the examining board of the Treasurer's books, showing date examined, name of Treasurer, and the financial standing of his books. No index. 12 x $4\frac{1}{2}$ x 12. C.C., Treasurer's office.

224. BAD CHECKS, RECORDS OF, 1930--. 1 file box.

Worthless checks given the Treasurer for various payments. No index. 12 x $4\frac{1}{2}$ x 12. C.C., Treasurer's office.

WEIGHTS AND MEASURES, INSPECTOR OF

The Board of Vigo County Commissioners appoints a County Inspector of Weights and Measures, subject to the approval of the State Commissioner of Weights and Measures..

It is the duty of the inspector, at least once each year or as often as he deems necessary, to see that weights and measures and all apparatus used in the county are correct; to make an annual report to the State Commissioner not later than October 15; to place on correct weights and measures the stamps "Ind. S."; to place on incorrect weights and measures, the stamp "condemned until repaired"; to confiscate false or fraudulent devices; to make arrests if the law is being violated (Acts 1925; Burns, 69-104).

225. LEDGER(WEIGHTS AND MEASURES), 1928--. 8 vols.

Record of daily activities, showing place and date of inspections, and all weights and measures inspected. Arranged chronologically. Hand-written. 180 pp. 18 x 5 x $1\frac{1}{2}$. C.C., Inspector's office.

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